

**SPEED POST /OUT TODAY/
MOST URGENT**

**GOVT. OF NCT OF DELHI
DIRECTORATE OF TRAINING & TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAMPURA, NEW DELHI
(RTI BRANCH, DTTE)**

(Ph. No. 27321014 , Email:- piohqtte.delhi@gov.in)

NO.F.2 (16)/2006/RTI/TTE/ID No.4390/ 1776-77

Dated: 21.07.17

To

Sh.Sudhir Kumar

House No. A-52, Pandav Nagar,

Near Gurudwara, Delhi - 110092,

Sub: Supply of information Under RTI Act-2005

Sir,

With reference to your application received on **29/06/2017** vide ID No. **4390** addressed to the undersigned regarding supply of information under Right to Information Act 2005. The replies/information in r/o DTTE (HQ) provided by Custodians of record whose help was taken u/s 5(4) of RTI Act 2005 is as under:-

Information Sought	Information provided as per available records n the branch
Information as per Sl. No. 1	Information relating to future course of action which is not in any material form is not "information" and do not fall under the definition of "information" under section 2(f) of the RTI Act, 2005. However, the permanent employee, applicant may refer to salary and pay chart of 7 th CPC, available in public domain.
Information as per Sl. No. 2	Concerned information is enclosed. However consolidated salary paid to full time Contractual Craft Instructors is based on the formula (Basic Pay(minimum in scale) + Grade Pay +Existing DA+HRA+TA) for academic session August 2016 to July 2017, as per record available in this office.
Information as per Sl. No. 3	Copy/Information of staff position of training wing, available in this office is enclosed .
Information as per Sl. No. 4	Information related to part time employees in Polytechnic/Institute of Technology is being implemented as per Cabinet approval (No. 2260). Copy of DTTE office order on this matter is enclosed .

As per provisions of the RTI Act, 2005 u/s 19 (1), if you are not satisfied, you may file an appeal to the Ist Appellate Authority. The address of First Appellate Authority is as under:-

**The First Appellate Authority,
Department of Training & Technical
Education, Room No.103, Ist Floor,
Pitampura, Delhi- 110034.**

Yours faithfully,

Encl: As above


JAMOD BARTHWAL
PIO(RTI) DTTE

Copy to the followings for further necessary action at their end please:-

1. The Assistant Programmer, DTTE with the request for upload the same on the Departmental Website. (Copy of RTI application is also enclosed).

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF TRAINING & TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAM PURA, DELHI 110088

F2/TE/AD/Cont.Appt./2008/ 939-952

Dated: 04/07/2016

To

The Principal
Polytechnic,
Delhi/ New Delhi.

Sir/Madam

The Director, TTE is pleased to approved to extension in contract period of following Group 'C' contractual Employees working in various Institute of Technology/Polytechnics under DTTE from 01/03/2016 to 28/02/2017 or till the regular appointee from DSSSB whichever is earlier on the following terms and conditions:-

1. The above engagement will be up to 28.02.2017 or till the post is filled on regular basis through UPSC whichever is earlier, as per the process envisaged under constitutional scheme and statutory rules. The contract will automatically terminate on 28.02.2017.

2. (a) The engagement may be terminated by the Govt. at any time/stage of contract with one month written notice without assigning any reason.

(b) The contracted staff may discontinue the contract only after completion of the Semester either by giving one month written notice or by depositing an amount equivalent to one month Contract remuneration. The termination of agreement before the end of Semester is not acceptable.

© The remuneration of contractual staff will be as per the rate minimum BP of Pay Band+ GP+ existing @ DA as applicable. No change of DA during the period of contract. The remuneration to be paid should not include the formula i.e. minimum of BP+GP+DA but the administration department should only give the lump sum remuneration being worked out on the basis of formula.

3. That the engagement is made without prejudice to the right of the department/Govt. to make regular appointments by following the due process as per the Constitutional scheme and statutory rules and procedure.

4. The Contract Group C staff shall not be entitled to any benefits of Provident Funds, Pension, Gratuity, Medical re-imbursement or any other allowances/benefits available to the Govt. employees appointed on regular basis.

*Cricket under RTI Act 2005
as per available record.*

5. The contract staff will not be entitled to the Govt. residential accommodation or HRA in lieu thereof.
6. The engagement will not confer on the contract staff any right or claim for regular appointment to the post and the regular appointment shall be made through DSSSB.
7. The contract staff shall be hired on contract for full time basis for the Institute. In case he/she accept any part time assignment during holidays, he/she has to seek prior approval in writing from the Principal to take such assignment, if any.
8. The contract staff shall be entitled for casual leave of eight days per year on proportionate basis in a Calendar year in addition to Govt. Holidays. No other leave/vacations with or without pay will be admissible unless applied by the contract staff and granted by the Govt.
9. The contract staff shall assist the institute as per the duties assigned to him/her or any other work assigned by the Institute.
10. The engagements by the Govt. neither create nor shall be deemed to create any employer/employee relation between Govt. and Contract staff. The contract staff shall be deemed to render services as an independent contractor/consultant.
11. The contractual staff shall submit a bill/invoice at the end of every month in respect of Services rendered by him/her during the month. Payment of Contract remuneration (fixed) shall be contingent on submission of such bill/invoice.
12. The engagement shall be strictly on contract basis only and contract faculty will not claim regularization of service on the basis of this contract.
13. The contract Group C staff has no right for extension/continuation of contract after 28.02.2017.
14. The contract remuneration shall remain same during the entire period of contract.
15. However, the remuneration will be paid w.e.f. the date of joining only after signing the contract agreement.
16. The contract Group C staff has to sign an agreement by which the contractual staff shall indemnify the Govt. against damages suffered by the Govt. resulting directly/indirectly from the willful negligence/ default/ omission / commissions on the part of the contractual staff.

*Given under RTI Act 2005
as per available record*



7. The Contract Group C staff shall sign an agreement by which the contractual staff shall be deemed to have undertaken that he/she shall not interfere with the selection process for regular appointments whether by seeking suspension/termination/quashing of the regular selection process through judicial intervention or otherwise.

The list of contractual Group C staff for whom extension has been approved is given as under:-

LIBRARIAN		
SL. NO	NAME	PLACE OF POSTING
1.	Bhawna Tiwari	G B PANT POLYTECHNIC
2.	Sharda Sharma	ARYABHAT POLYTECHNIC
3.	Neeru Sharma	AMBEDKAR POLYTECHNIC
4.	Manisha Patel	KASTURBA POLYTECHNIC
5.	Renu Chopra	G N D POLYTECHNIC
6.	Vinay Kumar	PUSA POLYTECHNIC
7.	Meenu Sharma	BHAI PARMANAD INSTITUTE
8.	Vijay Lakshmi	ARYABHAT POLYTECHNIC
9.	Rajkumar	IIT DWARKA
WORKSHOP INSTRUCTOR		
S. NO	NAME	PLACE OF POSTING
1.	HARGOVIND SINGH	PUSA POLYTECHNIC
2.	DEEPAK PAL	PUSA POLYTECHNIC
3.	NISHANT KUMAR	G B PANT POLYTECHNIC
4.	SANDEEP KALONIA	KASTURBA POLYTECHNIC
5.	VINAY KUMAR	G B PANT POLYTECHNIC
6.	DEEPESH KANDPAL	ARYABHAT POLYTECHNIC
7.	PARDEEP KUMAR	G B PANT POLYTECHNIC
8.	MANOJ KUMAR	G B PANT POLYTECHNIC
9.	PRAVEEN	G B PANT POLYTECHNIC
10.	VARUN TYAGI	ARYABHAT POLYTECHNIC
11.	IRFAN AHMED	PUSA POLYTECHNIC
12.	AJEET KUMAR SHARMA	G B PANT POLYTECHNIC
13.	SANJEEV KUMAR	PUSA POLYTECHNIC
14.	ASHUTOSH GUPTA	ARYABHAT POLYTECHNIC

Criteria under RTI Act 2008
has been available record.

[Signature]

Staff Position of Training Wing, DITE

As on 16.06.2017

S.No	Name of the Post	Sanctioned Posts	Filled Post			Vacant Post	Remarks
			Regular	Contractual	Total		
(i)Group- A							
1	Additional Director(Trg)	1	0	0	0	1	
2	Joint Director(Trg)/Controller of Exams	1	0	0	0	1	
3	Dy. Director(Trg)	1	0	0	0	1	
4	Principals Group 'A' Senior (15)/Asstt. Director (03)/AAA (01)	19	13	0	13	6	
5	Principals Group 'A' Junior (ITI Mori Gate-01/ITI Tilak Nagar-01), TEO (01), Sr. Surveyor (01)	4	0	0	0	4	
	Total	26	13	0	13	13	

(ii) Group- B

6	Vice Principal (13)/AIT (3)/ILO(1)/TO(2)	19	8	0	8	11	
7	Group Instructors	102	83	0	83	19	
8	AVTS Instructors	4	1	0	1	3	
9	Craft Instructors (685)/Drawing Instructors (65)/Technical Asstt. Junior (02)/Millwright Instructor (15)/Maintenance Mechanic (06)/Maintenance Electrician (02)	775	359	239	598	177	*Re allocated 5.4
10	Workshop Cal. & Science Instructor	67	19	10	29	38	*Pa
11	Sr. Calligraphist	1	0	0	0	1	
12	Employability skills Instructors	26	0	15	15	11	
	Total	994	470	264	734	260	

(iii) Group - C

13	Steno Instructors (20) +CI [COE Advance-18]	38	19	0	21	17	
14	Language Instructors	20	12	0	12	8	
15	Librarian	12	6	0	6	6	Re set
16	Workshop Attendants	106	35	0	35	71	
17	AVTS Skilled Workers	4	1	0	1	3	
18	Store Suptd.	3	2	0	2	1	
19	Store Keeper	13	12	0	12	1	
20	Asstt. Store Keeper	19	5	0	5	14	Re set

Type Writer Tech.	1	0	0	0	1	
Total	227	93	2	95	132	

**GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF TRAINING AND TECHNICAL EDUCATION
MUNI MAYA RAM MARG, DELHI-110088**

NO. F. 161/18/PT. TIME FACULTY/DDTE/2014/3263 - 3622

Dated:- 11/11/2018

OFFICE ORDER

The Govt. of NCT of Delhi has considered the proposal regarding Hiring of Part Time Faculty/Non Teaching/Lab staff in Degree and Diploma level Institutes (except Autonomous Bodies/Universities) under Department of Training and Technical Education, Delhi and has approved it vide cabinet decision no. 2260 dated 30.11.2018 to implement the proposal to ensure availability of sufficient number of teaching and non teaching staff. The scheme as approved by the Cabinet for hiring Part Time faculty & supporting staff in degree and diploma level institutes is as under:-

1. SCHEME FOR ENGAGEMENT OF PART TIME SERVICES FOR TEACHING AND NON TEACHING POST:-

1(A). Introduction: - Keeping in view of the interest of students of the institutes, the principals may compile the requirement at the level of institutes for teaching faculty and other non teaching staff in the relevant discipline/trade and engage the part time faculty with the prior approval of Director, TTE for desired number of faculty in their respective institutes till the vacant sanctioned posts are filled either on regular basis or on contract basis. This will make the process of hiring of services of part-time teachers/guest teachers, timely, smooth and less cumbersome and will lead to imparting of quality education as desired by Government.

1(B). Calculation of Vacancy: - The Principal/Head of the Institutions will work on the expected number of vacant posts against the sanctioned strength atleast three months before the start of new Academic Session so as to ensure initiation of engagement process well in time. As per AICTE norms, one teaching faculty is required to teach/train atleast for 64 hours in a month. It is proposed that the part time faculty/guest teacher will be engaged for 16 hours in a month and therefore to meet the desired requirement of teaching faculty, it would be necessary to hire atleast 04 part time faculty/guest teachers against each vacant post. Therefore, against 01 vacancy of

regular teacher, 04 part time teachers/faculty will be engaged to ensure that teaching should not suffer and quality education is imparted among the students. Specific topic will be assigned to each part time teacher to ensure that the teaching occurs in a streamlined manner.

In case of non teaching staff, engagement shall be equal to the available vacant post.

1(C). Eligibility Conditions:-

Three categories of persons/applicants will be considered for engagement as part time faculty/guest teacher as detailed below:

- i) In service lecturers/staff working under DTTE for engagement as part time teacher to teach in part time evening Diploma Courses on hourly basis.
- ii) Retired faculties/ staff of DTTE for utilizing their experience and knowledge upto the level at which they were working at the time of their retirement. However they shall be engaged to teach or assist in teaching only.
- iii) Any other candidates who are eligible as per qualification of notified Recruitment Rules as approved by DTTE/UGC/AICTE/University.

The applicants in category "i" shall be considered only in case sufficient eligible candidates are not available in categories "ii" and "iii".

1(D). Additional Conditions:-

- i) There will be no age bar for the candidate mentioned at point "iii" however maximum age should not be more than 65 years.
- ii) In case of retired faculty/staff of DTTE, the maximum age limit as approved by AICTE will be enforced. However, it shall not be beyond 70 years of age.

2. **Mode of Engagement:** - All engagement shall be done strictly by advertising the vacancies in leading newspapers in Delhi and on the website of the department. The advertisement must contain total number of vacancies with complete details of discipline/trade. Department will devise an application form for collecting uniform data from all candidate for considering their candidature. Applicants will be given sufficient time (at least 15 days) for submitting their applications conveying their willingness to work as part time faculty/guest teacher or non-teaching staff. The applications received up till the last date for submitting the applications will be

scrutinized by a committee constituted by the Principal/Head of Institution. All eligible candidates will be called for interview before a Committee approved by Director (TTE).

Provision of calling On-Line applications shall be implemented from Academic Session 2016-2017

3. **Method of preparation of merit list:-** The preparation of merit list of the candidates will have following stages:-

- (A) Academic Qualification
- (B) Interview

Scheme of Marking will be as under:-

For teaching faculty		For non-teaching staff	
QUALIFICATION	MAX. MARKS ASSIGNED	QUALIFICATION	MAX. MARKS ASSIGNED
12 th	10	10 th	10
P.E. / B.Tech	20	ITI / 12 th	25
M.E. / M.Tech	25	Diploma	30
Ph.D.	10		
Experience	20	Experience	20
Interview	15	Interview	15
Total	100	Total	100

Two (02) marks for each year of experience shall be assigned to the candidate. However, in case of experience of more than 10 years maximum marks of 20 will be assigned to the candidate. Only completed year of experience shall be counted.

The calculation of net marks obtained by the candidate in r/o their academic qualification will be worked out in following manners:-

$$= \frac{\text{Maximum Marks Assigned} \times \% \text{ score}}{100}$$

For example, If a candidate has secured 67% of marks in class 12th his / her net marks for the purpose of calculation of merit will be as under:-

$$10 \times 67 = 670$$

100

During interview only chairperson will assign the numbers after having discussion with other members

After scrutinizing the detail given by the applicants and performance during the interview, a merit list will be prepared by the Principal/Head of Institution which will be placed before the Director (TTE) being Head of Department for approval. The list so prepared shall contain complete detail of the applicant viz his name, parent name, address, telephone number and previous experience, if any. Offer shall be given as per the merit till all vacancies are filled

Only after approval of the Head of Department (TTE), offer letter will be issued and an appointment will be given

Such appointment shall be for one Academic Year starting from August and ending in July of the succeeding year.

4. Provision of Fund, Payment Structure and Authority Competent to accord Administrative Approval & Expenditure Sanction:-

(i) **Budget Provision:-** The provision is available in the approved budget for payment of remuneration to the part-time faculty/staff so engaged under the separate head of account viz PSS- Plan & PSSs-Non-Plan

(ii) **Payment Structure:-**

(i) (A) All part time faculty/guest teachers will be paid as per following norms:-

<u>Diploma Institutions</u>			<u>Rate/hour</u>	<u>Degree Institutions</u>		<u>Rate/hour</u>
Selection	Scale	Lecturer / HOD	1500/-	Professor/ Professor	Associate	2100/-
Lecturer / Sr.	Scale	Lecturer	1000/-	Asstt Professor		1500/-

a) These rates are for the theory classes

- b) As per the AICTE guideline, two (02) practical classes will be equal to one theory class.
- c) Teachers so engaged shall have to take both theory and practical classes of the topic allotted/assigned to him.
- d) Rates will be inclusive of transportation and other charges.
- e) The above rates will be subject to revision with the approval of Government of NCT of Delhi from time to time.
- f) The payment to be made to these persons will be treated as remuneration.
- g) The payment shall be subjected to deduction of Income Tax at source at the prevailing rate under Income Tax Act.
- h) One applicant can have engagement in maximum two (02) institutions.

(ii)(B) All part time non-teaching staff will be paid as per following norms

<u>Diploma Institutions</u>	<u>Rate/Day</u>	<u>Degree Institutions</u>	<u>Rate/Day</u>
Technical Assistants / Non-teaching staff	750/-	Technical Assistants / Non-teaching staff	750/-
Attendant	400/-	Attendant	400/-

Under the category of technical assistant/non teaching staff, following posts will be covered:-

Work Shop Instructor	Lab Technicians	Instrument Repair
Technical Assistant	Any Other equivalent post	

Under the category of Attendants following posts will be covered:-

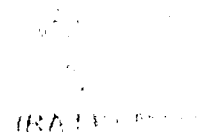
Lab Attendant	Work Shop Attendant	Library Attendant
Store Attendant	Lab Assistant	Lab Cleaner
Daftry	Any other equivalent post	

- (iii) **Competent Authority for Administrative Approval:-** Director, Training & Technical Education Department shall be the Competent Authority for engagement of the part time faculty/staff/guest teachers.

Competent Authority for Expenditure Sanction:- As per the delegated powers to Head of the departments, HOD has been delegated the power of expenditure sanction for payment of remuneration to part-time teachers/guest speakers/visiting lecturers as approved by Govt. of NCT of Delhi. Therefore, payment of remuneration shall be with the expenditure sanction of Director, DTTE.

It is further intimated that as per Office order regarding delegation of financial powers to Head of the departments (112/DTTE/AC/DFPR/2015-16/7349-77) dated 11.01.2016, the expenditure sanction for payment of remuneration to part-time teachers/guest speakers/visiting lecturers are delegated to Head of the office/Principals of the institutes. Accordingly, the expenditure sanction may be approved by Principal of the Institute.

The revised rate shall be applicable w.e.f. 1st January 2016.


(RATNA KUMAR)
ADDITIONAL DIRECTOR

ADDITIONAL DIRECTOR

Ref: 16348/PT. TIME FACULTY/DDTE/2014/2762-360 Dated: 11.01.2016

Copy for information and necessary action

1. Chief Minister, Govt. of NCT of Delhi

2. Secretary (Finance), Govt. of NCT of Delhi

3. Joint Secretary (DTTE), Delhi

4. Chief Director/Addl. Director/Spl. Director (DTTE), Pitam Pura, Delhi

5. Joint Director (Tech)/Planning, DTTE

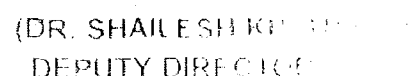
6. Joint Director, Delhi

7. Principals, all Govt. Institutes of Technology/Polytechnics.

8. P.O. (SI) to circulate to all Engg. Colleges under DTTE.

9. All Accounts Officers concerned through respective Principals/Director of the Institute.

✓ 10. Joint Programmer, DTTE (HQ) to upload the order on department website.


(DR. SHAILESH KUMAR)
DEPUTY DIRECTOR

2011

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
GENERAL ADMINISTRATION DEPARTMENT
(CO-ORDINATION BRANCH)
DELHI SECRETARIAT, I.P. ESTATE, NEW DELHI**

No.F 3/3/2013/GAD/CN/dsgadlii/ 6157- 6168

Dated: 02.12.2015

CABINET DECISION NO.2260 DATED 30.11.2015

**Subject: HIRING OF PART-TIME FACULTY/NON TEACHING/LAB STAFF IN
DEGREE AND DIPLOMA INSTITUTES (EXCEPT AUTONOMOUS
BODIES/UNIVERSITIES) UNDER DEPARTMENT OF TRAINING AND
TECHNICAL EDUCATION, DELHI.**

**Decision: The Council of Ministers considered the note of Secretary (Training &
Technical Education) and approved the proposal as contained in para-
12 of the Cabinet Note.**

In addition, Secretary (TTE) mentioned that the department had engaged part time teaching/non-teaching staff, as per the prevailing practice, to meet similar requirement of manpower in previous years.
The Cabinet took note of the same.

-Sd/-

(K.K. Sharma)
Secretary to the Cabinet

No.F 3/3/2013/GAD/CN/dsgadlii/ 6157- 6168

Dated: 02.12.2015

1. Secretary to Lt. Governor, Govt. of NCT of Delhi.
2. Pr. Secretary to the Chief Minister, Govt. of NCT of Delhi.
3. Secretary to Dy. Chief Minister, Govt. of NCT of Delhi.
4. Secretary to Minister, Transport, Govt. of NCT of Delhi.
5. Secretary to Minister, Health, Govt. of NCT of Delhi.
6. Secretary to Minister, Women and Child, Govt. of NCT of Delhi.
7. Secretary to Minister, Tourism, Govt. of NCT of Delhi.
8. Secretary to Minister, Food and Supply, Govt. of NCT of Delhi.
9. Secretary (TTE), Govt. of NCT of Delhi, with request to upload ATR on CDMS.
10. OSD to Chief Secretary, Govt. of NCT of Delhi.
11. Hindi Officer, Language Department, Govt. of NCT of Delhi for translation.
12. Guard file.

Arvind Ray

(Arvind Ray)
Joint Secretary to the Cabinet

श्रीमान जनसूचना अधिकारी जी,
प्रशिक्षण एवं तकनीकी शिक्षा निदेशालय,
मुनिभाया राम मार्ग
पीतमपुरा दिल्ली - 110034

दिनांक 21.6.2017

4390/2017
29/6/17

विषय:- सूचना का अधिकार अधिनियम - 2005 के अंतर्गत
सूचना उपलब्ध कराने बारे।

महोदय,

निवेदन यह है कि जनसूचना अधिकार के
अंतर्गत निम्नलिखित सूचना प्रदान करने की कृपा करें।

- ① Full time contractual employee को वर्तमान समय में fixed
binding के समय कितनी salary दी जाएगी तथा वर्तमान
समय में ही अगर permanent employee की वॉरनिंग विभाग
कराता है तो उसे कितनी सैलरी दी जाएगी जानकारी दें।
- ② Full time contractual employee को वर्तमान समय में दिए
जाने वाले वेतन (consolidated salary) में कौन-कौन
से अंश सम्मिलित हैं। जानकारी दें।
- ③ सभी inst. के कितने पद department में I.T.I. wife
स्वीकृत हैं एवं कितने पद रिक्त हैं। जानकारी दें। यहाँ भी
जानकारी उपलब्ध कराएं कि वर्तमान समय में कितने
permanent C.I. तथा कितने C.C.I. विभाग की विभिन्न
I.T.I. में कार्यरत हैं। उनकी सही संख्या की जानकारी
दे।

(4) ISपाट मल में अगर पार्ट वरम C.I. कार्यरत है तो उन कुल सेरवा की जानकारी दें तथा उनको कितना बेलन दिया जा रहा है। जानकारी दें। पार्ट वरम C.I. की स्वागप में सम्मिलित अत्तो की भी जानकारी दें।

प्राची Sedhik
सुधीर कुमार 21.6.2011

A-52, पांडव नगर
मजदीक गुरुद्वारा
दिल्ली - 110092

शेलगन:-

R.T.I. शुल्क 10/- रुपये का
पोस्टल ऑर्डर सेरवा

38 F 141277