

**GOVT. OF NCT OF DELHI**  
**DIRECTORATE OF TRG. & TECH. EDUCATION**  
**MUNI MAYA RAM MARG : PITAM PURA : DELHI-110088**

No.

Dated :

**Subject : Acceptance of residential accommodation offered by Directorate of Training & Technical Education, Delhi**

I..... Accept the allotment of residential accommodation  
No..... Type..... at..... Offered to  
me vide letter No..... dt.....

I certify that :-

- A. My initial date of appointment in Govt. Service is.....
- B. I have been in service with Dte. Of Trg. & Tech. Education w.e.f.....
- C. My full details of emolument are given as under:-
  1. Basic pay as on date.....
  2. Spl. Pay (if any).....
  3. Pension.....
  4. Deputation pay (if any)
  5. Dearness pay (If any)
  6. CCA
  7. Other receipt as defined in FR-45-C
  8. Total
  9. Date of Increment
- D. Date of receipt of basic pay of Rs.12,000/- or above (For Type-V only).....
- E. I am quasi permanent/temporary/permanent Govt. servant.
- F. I draw my pay from consolidated fund of India.
- G. My salary bills are presented to PAO No.
- H. I do not stand debarred from allotment of Govt. accommodation any time.
- I. No other Govt. accommodation is allotted to me or to my wife, husband on date either by the Dte. Of Estate or By Land & building Dept. Govt. of India, department (if yes, give details)
- J. I am already in occupation of Govt. accommodation No. .... Allotment to me by.....
- K. I do not own house in Delhi or in the near vicinity-adjoining Municipality either in my own name or in the name of my spouse.
- L. I own house in Delhi/adjoining Municipality area and the details are given As under:-
  1. Property number and location where situated:-
  2. Whether the property is a Hindu undivided family house a Joint property.
  3. The property share of officer.

4. Monthly income received from such property, tax receipt given below.
5. Original copy of the lease deed/rent copy of receipt will be submitted as and when required.
6. I undertake to submit during the months of April each year a declaration regarding requisition/ owning of my house, my office transmission will be submitted to the Directorate concerned officer.

M. Whenever there is a change in the quarter of the income/rent I shall inform the Directorate.

N. My date of superannuation is.....

O. My permanent house address is.....  
 .....

P. My phone numbers are;

(Resi.).....(Mob.).....(Off.).....

I hereby agree to abide by the Directorate of Training and Technical Education's Allotment of Residence Rules, 1978 and instruction/orders/amendments issued from time to time by the DTTE/Govt. of India/GNCTD of Delhi.

I further certify that the information given above is true to the best of knowledge and belief.

Signature of Allottee  
 Name of applicant with  
 Designation & place of posting

Date:-

No.....

Dated :

Forwarded to the Supdt. (Allot), or Dy. Director(Allot), TTE, Delhi Govt. The facts mentioned in the para referred above have been verified with reference to the service records and found correct.

As and when the above officer/official is transferred to other deptt./on deputation/or on foreign service out of deptt. , a copy of transfer order/order relating to dismissal, retirement of the officer/official will be endorsed to the Dte. Of Trg. & Tech. Education, Govt. of Delhi for record and further necessary action.

Signature HOD  
 Designation with official seal  
 Phone No.....

Date :