

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DEPARTMENT OF TRAINING AND TECHNICAL EDUCATION  
MUNI MAYA RAM MARG, PITAMPURA, DELHI**

**Sub: Acceptance of residential accommodation offered by Directorate of Training and Technical Education, Delhi.**

I \_\_\_\_\_ accept the allotment of residential accommodation No. \_\_\_\_\_ Type \_\_\_\_\_ at \_\_\_\_\_ offered to me vide letter No. \_\_\_\_\_ dated. \_\_\_\_\_.

I certify that :-

- A. My initial date of appointment in Govt. Service is \_\_\_\_\_.
- B. I have been in service with Dte. of Trg. & Tech. Education w.e.f. \_\_\_\_\_.
- C. My Grade Pay is \_\_\_\_\_.
- D. Date of receipt of grade pay of Rs.7600/- or above (For Type-V only) \_\_\_\_\_.
- E. I am quasi permanent/temporary/permanent Govt. servant \_\_\_\_\_.
- F. I draw my pay from consolidated fund of India.
- G. My salary bills are presented to PAO No. \_\_\_\_\_.
- H. Whether debarred from allotment of Govt. accommodation during the last one year (Yes/No). \_\_\_\_\_. If yes, date from which debarred \_\_\_\_\_.
- I. No. other Govt. accommodation is allotted to me or to my wife/husband on date either by the Dte. of Estate or by PWD, Govt. of India department ( if yes give details) \_\_\_\_\_.
- J. I am already in occupation of Govt. accommodation No. \_\_\_\_\_ - \_\_\_\_\_ allotted to me by \_\_\_\_\_.
- K. I do/do not own a house in Delhi or in the near vicinity-adjointing Municipality either in my own name or in the name of my spouse (Yes/No) \_\_\_\_\_.
- L. If yes the details are given as under :-
  - 1. Property number and location where situated. \_\_\_\_\_.
  - 2. Whether the property is a Hindu undivided family house a Joint property \_\_\_\_\_.
  - 3. The property share of officer. \_\_\_\_\_
  - 4. Monthly Income received from such property, tax receipt given below \_\_\_\_\_
  - 5. Original copy of the lease deed/rent receipt will be submitted as and when required.
  - 6. I undertake to submit during the months of April each year a declaration regarding requisition/owning of my house, my office transmission will be submitted to the Directorate concerned officer.
- M. Whenever there is a change in the quarter of the Income/rent I shall inform the Directorate.
- N. My date of Superannuation is \_\_\_\_\_.
- O. My permanent house address is \_\_\_\_\_.
- P. My Phone numbers are :-  
Resi \_\_\_\_\_ Mobile \_\_\_\_\_ Office \_\_\_\_\_

I hereby agree to abide by the Allotment of Residential Accommodation Rules and instruction/orders/amendments issued from time to time by the DTTE/Govt. of India/GNCT of Delhi.

I hereby certify that the information given above is true to the best of my knowledge and belief and no facts has been concealed.

Signature of Allottee

Name \_\_\_\_\_

Designation \_\_\_\_\_

Place of posting \_\_\_\_\_

Date :-

No.

Date.

Forwarded to the Supdt. (Allot)/Dy. Director (Allot), TTE, GNCTD. The facts mentioned above have been verified with reference to the service records and are found correct.

As and when the above officer/official is transferred to other depts./on deputation/or on foreign service out of depts., a copy of transfer order/order relating to dismissal, retirement of the officer/official will be endorsed to the Dte. of Trg. & Tech. Education Govt. of Delhi for record and further necessary action.

Signature of the Head of Office

Designation \_\_\_\_\_

(With official seal)

Phone No. \_\_\_\_\_

