



राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान

[मानव संसाधन विकास मंत्रालय, भारत सरकार]

सैक्टर 26, चण्डीगढ़ - 160 019

NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING & RESEARCH

[Ministry of Human Resource Development, Government of India]

SECTOR-26, CHANDIGARH-160 019

ISO 9001 : 2008 प्रमाणित CERTIFIED

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No. NITTTR/EMGT/

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Dated: 12.07.2017

Secretary-cum-Director,
Training and Technical Education,
Government of Delhi,
Muni Maya Ram Marg, Prem Bari Pul,
Pitampura (Near TV Tower)
DELHI - 110 034

Subject : Short Term Course on "**Leading from Within-Managing your Ego and Emotions**" from 28 August to 01 September, 2017, at NITTTR, Chandigarh

Dear Sir/Madam,

This Institute is organizing a short term training programme on "**Leading from Within-Managing your Ego and Emotions**" from 28 August to 01 September, 2017, at NITTTR, Chandigarh

The objectives of the course are to understand concept and role of emotions at workplace, understand ego and how to manage it, the influence of social environment on individual and development of positive working environment.

We would be grateful if you kindly arrange to send us a list of faculty from polytechnics of your state who will participate in the above short term course, by 17th August, 2017, to enable us to make necessary arrangements at our end accordingly. We request you to sponsor at least 2-3 faculty members from each polytechnic of your state to participate in the short term course.

NITTTR, Chandigarh will pay TA to the participants of Govt. and Govt. aided institutions from their institution to NITTTR, Chandigarh and back will be paid by NITTTR, Chandigarh, as per institute rules. Travelling by AC-3 tier only is permissible except from Delhi to Chandigarh in which case participants may travel by Shatabadi Chair Car. **Free boarding and lodging will be provided to all the participants from Govt. and Govt. aided institutions and Private Institutions.** The TA and transit DA of participants from private Institutions will have to be borne by their own institution.

Participating **Faculty from TEQIP- II institutions** will have to pay a course fee of Rs. 5000/- plus GST @18% per participant. TA/DA /Boarding/Lodging of such participants will be borne by their respective institutions whether it is Govt./Govt. Aided or Private institutions. They may avail boarding and lodging facility in the institute hostel by paying the charges as per institute rules.

We look forward to hearing from you at your earliest.

Thanking you,

With regards

Yours sincerely,

Dr. (Mrs.) S.P. Bedi

Dean, Research and Development

Professor, Education & Educational Management Department