

**GOVERNMENT OF NCT OF DELHI  
INDUSTRIAL TRAINING INSTITUTE  
NAND NAGRI, DELHI-110093  
Telephone No 22134850,22581299  
Email:- [itinandnagri@yahoo.co.in](mailto:itinandnagri@yahoo.co.in)**

F.5 (28)/ITI/NN/Pur/Steno(eng)/2019-20/

Dated:- 23/8/19

To,

The Director,  
Directorate of Information & Publicity,  
Block No 9, Old Secretariat, Delhi

Subject :- Public notice for inviting applications for admissions in Stenography (English) trade under Coaching cum guidance scheme for session 2019-20 –reg.

Sir,

I am directed to enclose herewith 4 copies of the public notice regarding inviting applications for admissions in Stenography (English) trade under Coaching cum guidance scheme for session 2019-20 for publication in display columns of daily newspapers published from Delhi/New Delhi as mentioned below on 24-08-2019 or 25-08-2019 positively.

1	Indian Express	English
2	Navbharat Times	Hindi
3	Hamara Maqsad	Urdu
4	Quami Patrika	Punjabi
5	Punjab Kesari	Hindi
6	TheTimes of India	English

The Urdu/Punjabi version of the public notice may please be got translated and got proof verified at your end and publish the same. It is also requested that the size of the advertisement should be 16 cm x 8 cm. Expenditure on account of advertisement may be borne by the DIP, GNCT of Delhi i.e. **Rs. 1,19,287.04.**

Yours faithfully,



(RATNA DAS)  
PRINCIPAL

Encl:- as above

F.5 (28)/ITI/NN/Pur/steno(eng)/2019-20/979

Dated:- 22/8/19

Copy to:-

1. P.S to Director, TTE, Pitampura, Delhi-110088
2. Dy. Director(HQ-1), DTTE, Pitam Pura, Delhi
3. Assistant Programmer(TTE)with the request to upload admission Notice on TTE website



(RATNA DAS)  
PRINCIPAL

Cost of the form Rs. 10/- (To be submitted at the time of registration if downloaded)

Closing Date :- 03-09-2019

Government of N.C.T. of Delhi

## Department of Training & Technical Education

Application Form for admission in 1yr duration trades under SCVT in ITI Nand Nagri Delhi – 93 for Session 2019 – 20  
for the Trade Stenography (Eng.)

For Office Use Only

Registration No.

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No. Of enclosures

--	--	--	--

Self  
authenticated  
passport size  
photograph to  
be pasted here

Percentage of marks in qualifying exam .....

Weightage of Rural Area .....

Weightage of Defence Personnel .....

Total percentage of marks .....

Checked by ..... Re-checked by .....  
(Name) (Name)

Trade ..... Roll No. ....

Admission allowed in the trade.....  
.....at ..... Am/pm as no seat  
was available at prior options.

Date..... Sign. Of Admission Incharge

1. Name of Candidate

2. Date of Birth 3. Age as on 01-08-2019

Date Month Year

Date Month Year

4. Trade applied for (in order of preference) 1..... 2..... 3.....

5. State (indicate by tick & write).....  
Delhi Other J&K

6. (a)- Minorities (Tick)

Muslim	Sikh	Jain	Christian	Buddhist	Parsian
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(b)

Category to which you  
belong (attach certificate in  
case of S.No. 2 to 12) (indicate  
by tick in the box write)

Gen	S/C	S/T	P/H	OBC	S/Ex. S.	Inmates
1	2	3	4	5	Ward 6	7

NCC	Rural	Vocational	Staff Ward	Ward of Delhi Police
8	9	10	11	Delhi Govt. Employees 12

7. Nationality ..... Religion ..... Sex .....

8. Father's \ Guardian's Name Sh. \ Smt. ....

(i) Occupation ..... (ii). Annual Income .....

9. Details of Examination passed (VIII<sup>th</sup>/X<sup>th</sup>), please attach copies of the certificate/mark-sheets.

10. Minimum qualification X<sup>th</sup> passed under (10+2) system for all trade except Sewing Tech. & Surface Ornament  
Technique (VIII<sup>th</sup> passed)

S. No.	Examination passed	Year of Passing	School/Board/University	Subject	Max. Marks	Marks Obtained	Aggregate %age of Marks
1.	VIII <sup>th</sup>						
2.	X <sup>th</sup>						

11. Permanent Address with pin code ..... Phone .....
12. Local Address with pin code ..... Phone .....
13. Have you previously undergone training in any ITI. 

Yes	No
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(if yes, give particular of ITI trade & Roll No . **ITI** **Trade** **Year**

**Declaration: -**

1. I declare that the particulars given in the application form are correct to the best of my Knowledge and belief. Certificates and mark sheets submitted by me are genuine. If at any Stage, any information/documents is found to be false/fake, I am liable to be discharge from the Institute/penalized by withholding/declaring result invalid & liable for prosecution under Indian Penal Code.
2. I shall abide by the rules and regulations of the institute, observe discipline and punctuality, pay my dues regularly, shall not take part and associate myself with activities of any outside agency, I am liable for any disciplinary action by the authorities in case I fail to comply with the above.

.....  
**Signature of Parent/Guardian**  
**Date** .....

.....  
**Signature of applicant**

**Check list of Self Authenticated photocopies of the enclosures: (Write in box YES or NO )**

1. Certificate showing date of birth.
2. Scheduled Caste/ST/OBC Certificate from Deputy Commissioner/Tehsildar
3. Mark sheet of the qualifying Examination.
4. The Certificate of being Physically Handicapped from the Competent Authority Board and for suitability of trade from Vocational Rehabilitation Centre, Plot No. 9-10-11, Karkardooma , Delhi at the time of submission of form.
5. The Certificate from District Sainik Board in case of Ex-servicemen/ward of Defence Personnel, competent authority in respect to ward of para military personnel.
6. The certificate from B.D.O. in respect of the candidate from rural area of Delhi of residing and having passed qualifying examination from rural area.
7. The certificate from Head of office for proof of being staff ward.
8. Photocopy of Roll no. issued by National Open School for applicant seeking admission on the basis of qualifying examination from Open School
9. Any other relevant document .....
10. The certificate from Head of Office for wards of Delhi Police/Delhi Govt. Employee
11. Affidavit of minority on 10 Rs. on Non- Judicial Stamp paper attested from Notary .

**Note:**

- A. In the absence of the incomplete documents/certificates the application form will be rejected summarily and no plea whatsoever will be entertained.
- B. The candidate himself/herself shall be responsible for calculating the correct %age of marks, as merit shall be prepared on the percentage of marks as mentioned by him/her. The candidature for admission is likely to be rejected if he/she does not have the %age of marks same as mentioned by him/her in the application Form.
- C. If any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if the explanation is not found satisfactory, the authority would expel him from the institution, as directed by the Hon`ble Supreme court of India SLP (c) nos. 24295 and 24296-99 of 2004 dated 10.12.2007.
- D. A certificate of equivalency has to be attached with the application form by the applicant passed from Hindi Sahitya Sammelan, Prayag Sanskrit Mahavidhalaya etc. Board/University from the competent authority in this regard otherwise the application will be summarily rejected.

Regn. No. ....  
Admission  
Centre.....

Government of N.C.T. of Delhi  
**Department of Training & Technical Education**  
Muni Maya Ram Marg, Pitam Pura, Delhi – 110088

Self  
authenticated  
passport size  
photograph to  
be pasted here

**ACKNOWLEDGEMENT CARD**  
(To be filled by candidate)

Received application Form along with .....number of enclosures with registration fee  
of Rs. 50/- in **CASH** (Rs. 60/- for downloaded form) from Sh./Smt./Km.  
.....Category .....  
having ..... %age of marks in qualifying/higher qualification .....  
Date of birth ..... with Science/Non-science Subjects.

Form No.....

Name &Signature of receiving official  
With date and stamp of Admission Center

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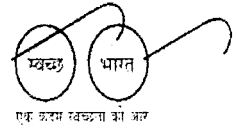


DEPARTMENT OF TRAINING & TECHNICAL EDUCATION  
GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI  
INDUSTRIAL TRAINING INSTITUTE, NAND NAGARI,  
DELHI-110093

Ph.: 22581299, 22134850

Fax: 22134850

E-mail: [itinandnagri@yahoo.co.in](mailto:itinandnagri@yahoo.co.in)



Schedule for admission Stenography (Eng.) in one year trade (SCVT) under Coaching-Cum-Guidance Scheme (SC/ST) for the session 2019-20.

- |   |   |                                   |
|---|---|-----------------------------------|
| 1. Date of publication of the advertisement       | : | 24-08-19 or 25-08-19              |
| 2. Availability of downloadable application form  | : | 26-08-19 to 03-09-19              |
| 3. Invitation/ receipt of application form        | : | 26-08-19 to 03-09-19              |
| (Except Sunday and Gazetted Holiday)              | : | (9.00 AM to 4.00 PM)              |
| 4. Display of Consolidated Merit list             | : | 04-09-19 at 1:00 PM               |
| 5. Objections/ correction raised by the candidate | : | 05-09-19 up to 12:00 (Noon)       |
| 6. Display of final merit list                    | : | 05-09-19 at 3:00 PM               |
| 7. Admission                                      | : | 06-09-19 , 07-09-19 &<br>09-09-19 |
| 8. Admission of left out trainees                 | : | 09-09-2019 (After 2:00 PM)        |
| 9. Commencement of Session                        | : | 11-09-2019                        |

  
(RATNA DAS)  
PRINCIPAL

GOVERNMENT OF NCT OF DELHI  
 DEPARTMENT OF TRAINING AND TECHNICAL EDUCATION  
 MUNI MAYA RAM MARG, PITAMPURA, DELHI-110068  
 Website: <http://tte.delhigovt.nic.in> email: [adtrg\\_tte@rediffmail.com](mailto:adtrg_tte@rediffmail.com)  
 Phone: 011-27327771 Fax: 011-27325341  
 Job Portal: [www.deltechplacements.com](http://www.deltechplacements.com)

File No F.5(28)/ITI/MN/Pur/Steno (Eng)/2019-20/

Dated:


ADMISSION NOTICE

Golden opportunity for Schedule Casts and Schedule Tribes candidates for admission in one year full time Stenography (English) trade in Govt. Industrial Training Institute , Nand Nagri under Coaching -cum-Guidance Scheme.

Details are as under:-

- |                          |   |
|--------------------------|---|
| 1. Minimum Qualification | : Passed 10 <sup>th</sup> or equivalent with English as a compulsory subject  |
| 2. Tuition fee           | : Nil, Registration fee -Rs. 50/- Cost of Form Rs. 10/-   |
| 3. No. of Seats          | : 32  |
| 4. Caution Money         | : Rs. 500/- refundable on completion of Training  |
| 5. Date of application   | : 26-08-19 to 03-09-19(09:00 AM to 04:00 PM)  |
| 6. Availability of form  | : ITI NAND NAGRI, Near DTC Bus Depot, Delhi-110093 or Application form may be downloaded from the website <a href="http://tte.delhigovt.nic.in">http://tte.delhigovt.nic.in</a> |

If seats remain vacant , OBC's and Minorities and thereafter General Category candidates can also be considered for enrolment . For further query and details contact to Mrs. Ratna Das, Principal, ITI Nand Nagri, Phone No. 011-22581299/22134850/22131187

  
 Dy Director(TTE)

राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार  
प्रशिक्षण एवं तकनीकी शिक्षा विभाग  
मुनि माया राम मार्ग, पीतम पुरा, दिल्ली- 110088  
वेबसाइट- <http://tte.delhigovt.nic.in>  
दूरभाष : 011-27327771 फ़ैक्स : 011-27325341

### प्रवेश-सूचना

अनुसूचित जाति और अनुसूचित जनजाति (एससी और एसटी) उम्मीदवारों के लिए Coaching-cum-Guidance योजना के अंतर्गत स्टेनोग्राफी (अंग्रेजी) ट्रेड में एक वर्षीय पूर्णकालिक प्रशिक्षण के लिए दिल्ली सरकार के नंद नगरी औद्योगिक प्रशिक्षण संस्थान में प्रवेश के लिए स्वर्णिम अवसर।

विवरण इस प्रकार है:-

1. न्यूनतम योग्यता : 10वीं कक्षा उत्तीर्ण अथवा उसके समकक्ष, अनिवार्य अंग्रेजी विषय के साथ।
2. शिक्षण शुल्क : कुछ नहीं, पंजीकरण शुल्क : रु 50/-, फार्म का मूल्य : रु 10/-
3. कुल सीट : 32
4. कौशन मनी : रु 500/- जो प्रशिक्षण की समाप्ति पर लौटा दिये जायेंगे।
5. आवेदन तिथि : 26.08.2019 से 09.09.2019 (09:00 AM - 04:00 PM)
6. फॉर्म प्राप्ति : आई टी आई, नंद नगरी, निकट डी.टी.सी. बस डिपो, दिल्ली - 110093

या <http://tte.delhigovt.nic.in> से डाउनलोड किया जा सकता है।

यदि कुछ सीटें रिक्त रहेगी तो ओ.बी.सी. श्रेणी तथा उसके बाद सामान्य श्रेणी के आवेदकों के आवेदन पर विचार किया जायेगा। दाखिले से संबंधित किसी भी जानकारी के लिये श्रीमति रत्ना दास, प्रधानाचार्य, आई टी आई, नंद नगरी दिल्ली, दूरभाष : 011-22581299/22134850/22121187 पर संपर्क करें।



34-निदेशक (टी.टी.ई.)