NO. F.5(5)/KPW/ Hostel Mess/2012/Part File

GOVERNMENTOF N.C.T. OF DELHI

OFFICE OF THE PRINCIPAL KASTURBA INSTITUTE OF TECHNOLOGY,

PITAMPURA: DELHI-11088

DATED:

N.I.T FOR THE AWARD OF MESS CONTRACT

Sealed tenders are invited from the experienced persons/ contractors for running Hostel Mess of Kasturba Institute of Technology, Pitampura, Delhi for a period of one year. The terms and conditions for running the mess are enclosed. The tender must contain the following details and documents and must reach the undersigned by 2nd Sepetember 2019 up to 2 p.m. The tenders/quotations will be opened on the same day at 3:00 p.m. The tenders must be submitted in sealed covers with clear marking "TENDERS FOR HOSTEL MESS ".

1.Name:_____

2.Address:_____

3.Amount Bided:_____

Earnest money through bank draft of Rs.20, 000/-in favor of the DDO, Kasturba Institute of Technology, Pitampura, Delhi must be tendered along with the application. An undertaking that terms and conditions are acceptable and the charges on account of electricity and water will be paid in advance on six monthly bases at flat rate.

The space available can be seen at Kasturba Institute of Technology, Pitampura, Delhi on any working day between 11:00 AM. To 4:00 PM.

A copy of terms and conditions for running the mess can be collected from the office on all working days. Unsealed tenders will not be entertained. The undersigned reserves the right to reject any tender without assigning any reason.

-Sd-

Principal

Kasturba Institute of Technology

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Copy to:

1. Principals of all polytechnics/ITI's/BTE.
2. Notice board of KIT.
3. Internet Delhi Govt. Web site
4. DTTE Web Site

Terms and conditions for hostel mess contract for Kasturba Institute of Technology, Pitampura, Delhi function under the Directorate of Trg. & Tech. Edn,. Govt. of Delhi, to be given for a period of one year.

Terms & Conditions:

1. The contract will be awarded by the Principal of Kasturba Institute of Technology by the means of highest bid offered on the approval of principal and hostel committee who reserve the right to accept or reject any tender or all the tenders without assigning any reason.

2. The contract will be operative for a period of 12 months from the date of award, but yearly extension can be given for further two years by the Principal on the recommendation of the Hostel Committee with the condition of enhanced bid money by 10% every subsequent years.

3. The students will pay mess charges fixed Rs 3300/- per month for whole year except vacations. Strictly academic calendar will be followed for the mess fee Dues. However, for any incomplete month due to vacation / Exam Schedule (not including reluctance on the part of student who stay or not stay in hostel for entire month) the charges will be as below in the table.

Days	**Amount**
Upto 7 Days	200 per Day
From 8 to 15 Days	Half month mess fee
From 16 to 30 Days (1 Month)	Full Month Mess Fee

4. A bank draft of Rs.20,000/- as security deposit (refundable) in favor **of DDO , Kasturba Institute of Technology** will be payable within a week's time of the award of the contract. The successful bidder shall start the mess within next two days failing which the security deposited may be forfeited at the discretion of the Principal / Hostel committee.

5. The contractor will attach bank draft of Rs.20, 000/- as Earnest Money along with the tender in favor of th**e DDO, Kasturba Institute of Technology,** which will be refunded after the award of contract.

6. The contract (bid) money will be payable within a week's time of the award of the contract.

7. The contractor will not transfer or assign any part of interest of this contract and that the (period of this) contract shall also be liable to be terminated by the Principal on insolvency of the contractor before the expiry of the period of this contract.

8. The contractor will pay the license fee, if any, according to the rates prescribed by the M.C.D. Delhi for establishment of the mess.

9. The awardees of the contract will have to get his/her establishment inspected by MCD Health dept and a certificate has to be obtained from them within a period of 3 months from the award of the contract.

10. The awardees of the contract shall be bound to execute an agreement on Non-Judicial stamp paper of Rs. 100/- within seven days of award of work.

11. The contractor will ensure & comply with the provision of various municipal & other rules/regulation/law of the govt. in r/o wages & other benefits of employee.

12. The contractor will pay the electricity & water charges six month advance at flat rate of Rs. 200 per month.

13. The max strength of hostel mess is of 50 students.

14. Hostel mess may be closed for 15-20 days during winter & 30-45 days during summer vacations(as per academic calendar and Exam Schedule). No charge will be taken from the students when the mess is closed.

15. **The tenderer must have an experience certificate of at least two years in running similar type of mess. In event of any doubt Principal/hostel committee can get the verification done from issuing authority. The quotation will be summarily rejected in the absence of the experience certificate.**

16. The contractor will maintain cleanliness in and around the mess and make arrangements for keeping all eatables covered to protect from flies, dust, and insects. No polytechnic staff will be engaged for this purpose and maintenance of it will be the responsibility of the contractor.

17. The Principal/hostel committee may call for the advice of the medical officer on matters of hygiene in the hostel mess.

18. It is agreed between the parties that no other work than mess in the licensed premises has been assigned by the institute to the contractor and the possession of the premises will always be that of the institute, even when the premises are in use or occupation of the contractor.

19. The contractor shall be provided by the institute the necessary space i.e. one dining hall, one kitchen, a store room and a room for running the mess within the hostel premises and the necessary furniture, basic utensils and other utility items. He shall be responsible for the proper maintenance of the space, furniture and other infrastructure provided to him. The responsibility for any damage due to breakage, theft or fire will be that of the contractor.

20. The contractor shall use LPG gas for cooking purpose at his own cost. The gas connection will be provided by the institute and operating expenses will be borne by the contractor. The contractor shall be responsible for the loss/ theft of the gas cylinders and other equipments provided.

21. The contractor shall provide all other implements for running the mess, things like crockery, cutlery, table linen, flower vases for the hostel mess of good quality.

22. The service hours in the hostel mess shall be as follows. However, the timings may be modified by the principal if and when considered necessary:

Breakfast	7:30 a.m. to 8.30 a.m.
Lunch	12:30 p.m. to 1:30 p.m.
Tea	5:30 p.m. to 6:00 p.m.
Dinner	8:00 p.m. to 9:00 p.m.

23. The Principal/Hostel Committee will have the right to review the working of the contract from time to time. If at any time it is found that the contractor has failed to fulfill any of the conditions of this contract or that his working is unsatisfactory, the Principal/ Hostel Committee may terminate his contract after giving the contractor one month notice. No such notice will be necessary if the contract is terminated on the ground of service misconduct or any other act as the principal/hostel committee may deem fit.

24. The Hostel Committee or its authorized representative shall have the rights to inspect the preparation from time to time and reject such items that are not considered wholesome or hygienic without any compensation to the contractor.

25. The contractor shall maintain a suggestion book for recording of suggestions for improvement by the residents and staff. Such suggestions as have the approval of the committee should be forthwith acted upon. The suggestion book should be kept open for inspection of the Hostel Warden and Hostel Committee.

24 .Any servants or other person engaged by the contractor in the licensed premises shall be liable for suspension or dismissal by the Principal of the institute for disobedience or misconduct and the contractor shall accept the decision of the Principal of the institute in this respect as final and binding upon him. The Principal of the institute shall not in any way liable in respect of any claim made by any servant for wages or damages and the contractor shall keep the Principal of the institute indemnified.

25. It will be the responsibility of the contractor to get the police verification done of the employees engaged by him & will submit a copy to the Principal.

26. The contractor shall obtain instructions from the authorized officer of the institute along with the type of menu that may be served in the official lunches dinners & tea parties to the participants of the training courses.

27. The space provided to the contractor for running the mess should not in any case be used for overnight stay.

28. The contractor shall not engage any person suffering from infectious disease in the mess.

29. The contractor will be solely responsible for any incident of food poisoning.

30. The contractor shall display the approved menu prominently in the dining hall.

31. The minimum menu served to the student shall be as follows:

MENU FOR THE HOSTEL MESS

BREAKFAST:

(FOR ALL DAYS EXCEPT SATURDAY)

1. Two Stuffed Parantha (Seasonable Vegetable.) / 4 bread slices with butter(25 gm)
2. Milk (200 ml)

Saturday and Sunday Breakfast:

1 Four Puri with one bowl aloo/ Two bhature with one bowl chana /Four Idli with one bowl Sambar ,.

2.Milk (200 ml)

LUNCH: (All days)

1. Dal fried / Rajma /Kaddi with Pakoda/ Chole Kabuli/kale chane
2. Sabji (Seasonable Vegetable! Green Vegetable).(variety of veg in rotation)
3. Rice
4. chapati
5. Salad.

EVENING TEA:

Tea along with Bread Pakoda / Samosa/ Bread roll / /burger/ Chowmin/Poha/Tikki etc.

DINNER: - (Monday to Saturday)

1. Dal Fried (different dal in rotation 10-12 variety)
2. Sabji
3. Rice
4. Chapati.
5. Salad.
6. Raita (only on Sunday)

Special Dinner once a week:

1. Puri.
2. Shahi Paneer/Matar Paneer
3. Sabji
4. Rice
5. Sweet Dish (Custard / Kheer etc.)

Note:

1. Special dinner/ lunch are to be provided on all the festivals to the students.
2. The contractor has to provide the food according to above said menu; any alteration can be made with the consent of hostel warden/hostel mess committee/ principal.