

Most Urgent

GOVERNMENT OF NCT OF DELHI  
DEPARTMENT OF TRAINING & TECHNICAL EDUCATION

MUNI MAYA RAM MARG: PITAM PURA: DELHI

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File No.F.75(191)/Plg./DTTE/ C.P./reg. GeM/2017-18/ CD-033457090/ 245 Dated: 28-6-18

**OFFICE ORDER**

Reference to the Finance (Revenue-II) Department (GNCTD) Circular having no. F1(2)/FD/Rev.-II/Exch Bank Note/Pt.file-III(Digital)ds-V/1151, dated 13.06.2018(copy enclosed), All the Principals of institute of Technology, ITIs/ BTC/WCSC/ Degree Colleges/Universities are hereby requested to provide the information immediately regarding payment due summary for transition on GeM in the following prescribed format directly to the Finance (Revenue-II) Department through e-mail – [manoj.kr68@gov.in](mailto:manoj.kr68@gov.in) under intimation to the Department on e- mail [jdtte.delhi@gov.in](mailto:jdtte.delhi@gov.in).

Dues payable on Goods and Services procured through GeM as last Month 31.03.2018						
S.No.	Department/Organization	Due <10Days	Due 10-30 Days	Due 30-60 Days	Due >60Days	Total Amount

The information for the month of April & May 2018 is also required by the Finance (Revenue-II) Department. Further, as per the direction of the FD, you are also requested to provide the said information on 2<sup>nd</sup> of every month for previous month transaction.

In addition to above, this has also been intimated to all Principals of institute of Technology, I.T.Is. / B.T.C./W.C.S.C. vide this office O/o of even number dated 28.03.2018 and subsequent reminders dated 01.05.2018 and 14.06.2018 that the some of the institutions have not updated their consignment on GeM Portal (Item received, item accepted) up-to date for the procured material on GeM under the Centralized Procurement at DTTE (HQ). Thus, the nodal officer of centralized procurement is unable to download the final record for closing the work order on GeM Portal, although, the complete material has been received physically in respective institutes. Therefore, all the concerned Principals are once again requested to issue the direction to the consignee for updating GeM portal for the same.

This may be treated as most urgent.  
Encl. As above.



(Dr. O.P.Shukla)

Joint Director (Planning)

Copy forwarded for information & necessary action to:

File No.F.75(191)/Plg./DTTE/ C.P./reg. GeM/2017-18/ CD-033457090/ 245 Dated: 28-6-18

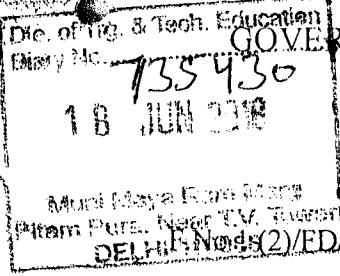
1. P.S. to the Director, TTE, Pitam Pura, Delhi-110034
2. All Principals of Principals of institute of Technology, ITIs/ BTC/WCSC/ Degree Colleges/Universities/*Care-taking Branch, DTTE (HQ), Board of Tech. Education, Delhi/DKDE*
- ✓ 3. The System Analyst, DTTE, Pitam Pura, Delhi-88 with the request to upload the same on the department website.



(Dr. O.P.Shukla)

Joint Director (Planning)

(P.T.O)



CD-012411335

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
FINANCE (REVENUE-II) DEPARTMENT  
4<sup>TH</sup> LEVEL, 'A WING' DELHI SECRETARIAT.  
I.P. ESTATE, NEW DELHI 110002

Rev-II/EXCH BANK NOTE/Pt.file-III(Digital)/ds-V/ 1151 Dated: 13/06/18

CIRCULAR

**Subject:- Information regarding Payment due summary for transaction on GeM.**

Please refer to the e-mail dated: 11.04.2018 and subsequent reminder dated: 26.04.2018 on the above cited subject, wherein you were requested to send the information in the format given below:

Dues payable on Goods and Services procured through GeM as last month 31.03.2018						
S.No.	Department/ Organization	Due<10 days	Due 10- 30 days	Due 30- 60 days	Due>60 days	Total Amount due

The information has not been received from your department. You are, therefore, once again requested to send the information for the month March, April & May-2018 by 15.06.2018 at [manoj.kr68@gov.in](mailto:manoj.kr68@gov.in). Further, you are requested to send the information on 2<sup>nd</sup> of every month positively.

*Manoj Kumar*  
(MANOJKUMAR)  
DY. SECY-V (FINANCE)

- DW pre*  
*18/06/18*
1. All Pr All Pr. Secretaries / Secretaries / Heads of Departments of GNCTD / Autonomous Bodies under Govt. of NCT of Delhi.
  2. System Analyst with the request to upload the same on Website of Finance Department (All the HODs are requested to download the same from website of Finance Department No hardcopy of enclosure will be dispatched to any organisation/department).
- Addl. DW*  
*Coord*  
*1/11/18*  
*22/6/18*  
*QCT*

for u/s pr.

As (HOD)-I

JD (PLG)

781/Pig  
25/6/18

25/6/18

24/6/18

26/6  
Sh. Ramesh