

**DIRECTORATE OF TRAINING AND TECHNICAL EDUCATION
GOVT. OF NCT OF DELHI
MUNI MAYA RAM MARG, PITAM PURA, NEW DELHI.**

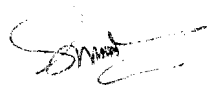
No.F.DTTE/Income Tax/2016-17/ 221

Dated: 20/01/17

CIRCULAR


All the officers/officials drawing salary from the DTTE (HQ) are requested to submit their details of savings and other income in addition to the income/savings available in the PBR along with documentary proof/undertaking in enclosed Performa. A copy of **PAN Card** may also be enclosed, as it is mandatory to quote PAN by the D.D.O. while filing quarterly/annual return of income tax.

The details along with proof of savings must reach in the Accounts Branch latest by 10th December-2016, otherwise tax will be calculated and deducted as per savings available in P.B.R. Documents in support & saving submitted after 31/03/2017 will not be considered for the calculation in Form No.16.


(K.N. SUBHASH BABU)
AO/DDO (HQ)

Copy to

1. PS to Secretary (TTE)
2. PS to Director (TTE)
3. PA to Spl. Director (TTE)
4. PA to Deputy Director (Admin)
5. ✓ All Branch Officer, DTTE (HQ) with the request to intimate all the officials working under branch accordingly for compliance.
6. Assistance Programmer, DTTE with the request to upload it on the Department website.


(K.N. SUBHASH BABU)
AO/DDO (HQ)

**DIRECTORATE OF TRAINING AND TECHNICAL EDUCATION
GOVERNMENT OF N.C.T. OF DELHI
MUNI MAYA RAM MARG: PITAM PURA: DELHI-110034**

To,

The Drawing & Disbursing Officer,
Dte. Of Training & Technical Education,
Govt. of NCT of Delhi,
Pitam Pura, Delhi-110034.

Sub: - Details of saving for the financial year 2016-17.

Sir,

I am to furnish the details of my saving during the year 2016-17 for exemption from Income Tax for the financial year 2016-17.

S. No.	Details	Amount
1.	General Provident Fund	
2.	Public Provident Fund	
3.	L.I.C	
4.	Infrastructure Bond	
5.	H.R.A. Exemption (if any)	
6.	Tuition Fee	
7.	H.B.A.	
8.	Medical Claim	
9.	Any Other Saving	

Yours Faithfully

Name of Officer/Official:

Designation :

PAN No. (Mandatory) :