

**MOST URGENT/OUT TODAY**

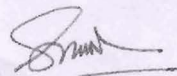
**GOVERNMENT OF N.C.T. OF DELHI  
DIRECTORATE OF TRAINING AND TECHNICAL EDUCATION  
MUNI MAYA RAM MARG: PITAMPURA: DELHI-110088.**

No.F.DTTE/AC/1(1)/(Budget.)/2015-2016/2575-79 Dated: 13/04/16

**CIRCULAR**

As the financial year 2015-16 has over and the reconciled expenditure and Revenue Receipt statement in respect of that financial year have to be submitted to the Finance (Budget) Department for financial control. All the Head of Offices/DDOs are therefore requested to furnish the **reconciled expenditure statement and Revenue Receipt Statement along with reasons for savings and excess in any of sub head under modified budget allotted for 2016-17**, of their institute to the undersigned by 20.04.2016 positively.


It must also be ensured that During the Current Financial year i.e. 2016-17 the monthly expenditure statement are invariably furnished by 10<sup>th</sup> of the following month to the Headquarter so as to enable us to compile and submit the same to the Dy.Secretary Finance (Budget) Deptt. Govt. of NCT of Delhi by 12<sup>th</sup> positively.

  
(K. N. SUBHASH BABU)  
ACCOUNTS OFFICER (HQ)

Copy to :-

1. All the Principals of Polytechnics/ I.T.I.s / B.T.C./ IBBS (C.S.I).
2. Registrar, Board of Technical Education, Delhi.
3. O/o the Dy. App. Advisor, New Delhi.
4. Cashier (HQ) through DDO (HQ), DTTE.

✓ 5. Computer Branch for uploading in website

  
(K. N. SUBHASH BABU)  
ACCOUNTS OFFICER (HQ)

Pl. upload file  
13/4/16  
Mr. Viresh