

135/c

No. F.2/4/2013-AC/DS-II/1624-27
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
FINANCE (ACCOUNTS) DEPARTMENT

'A' Wing, 4th Level, Delhi Secretariat,
I.P. Estate, New Delhi-110002.

Phone: 23392134

Dated: 2/05.2013

To

All Heads of the Departments,
Government of NCT of Delhi,
Delhi/New Delhi.

Sub:- **Selection of Assistant Accounts Officer in New Delhi
Municipal Council on deputation/foreign service basis.**

Sir,

Sixteen vacant posts of Assistant Accounts Officer in the Pay scale of Rs. 9300-34800+ Grade Pay Rs.4800/- are proposed to be filled up on deputation basis in the Statutory Audit Department of the New Delhi Municipal Council (NDMC) for one year, extendable further on year to year basis. The eligibility criteria for the said posts is that applicant has qualified in the SAS/AAO or equivalent examination conducted by any organized Accounts Deptt. of the Central / State Government / UTs.

Applications of eligible and willing officials alongwith vigilance clearance, work and conduct report and attested copies of ACRs for the last five years etc., may be forwarded to the undersigned positively by 15.06.2013.

Yours faithfully,

(AVNEESH TRIVEDI)
DY. SECRETARY-I

Copy to:-

1. Chairperson, New Delhi Municipal Council (NDMC), Palika Kendra, Sansad Marg, New Delhi-110102., with reference to D.O. letter No.F.1(4)/Audit/13/175/ OP dated 05.03.2013.
 2. Joint Secretary (Services), Services-II Department, 5th Level, A-Wing, I.P. Estate, New Delhi., with reference to letter No. F.4/4/2013/S-II/1721-1722 dated 15.04.13.
- Website of the Finance Department.

(AVNEESH TRIVEDI)
DY. SECRETARY-I

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NDMC

ANNEXURE-II

**APPLICATION FOR THE POST OF ASSTT. ACCOUNTS OFFICER IN
NEW DELHI MUNICIPAL COUNCIL ON DEPUTATION/FOREIGN
SERVICE BASIS.**

1. Name (in Block Letters) :
2. Father's / Husband name :
3. Date of Birth :
4. Name of the post held and classification :
5. Pay Band :
6. Date of appointment :
7. Basic pay drawn at present. :
8. Name of Department/Section in which working at present :
9. Date of Qualifying SSSA/SAS/SO(G) Grade Examination:
10. Date of promotion to the post of SSSA/SAS/SO(G) Grade cadre :
11. Date of promotion to the present post :
12. Total experience as AAO :
13. Details of nature of experience:
14. Academic qualification :
15. Professional qualification :
16. Other additional/special qualification, if any :
17. Residential address :
18. Official address :
19. Contact number :
20. Specimen signature :
21. Date :

**Verification by Competent Authority/
Estt. Units**

Countersignature of HOD.