



RIGHT TO
INFORMATION

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
ADMINISTRATIVE REFORMS DEPARTMENT
7TH LEVEL, C-WING, DELHI SECRETARIAT, I.P. ESTATE, N.D.-02

<http://ar.delhigovt.nic.in>

No.F.13/03/2013-AR/ 4025-4194/C

Dated: 08/04/2013

To

1. All Principal Secretaries/ Secretaries/ Head of Departments,
Govt. of NCT of Delhi, Delhi/New Delhi.
2. All M.D.'s/Chairman of Local Bodies/Autonomous Bodies/
Undertakings/ Corporations etc. under Govt. of NCT of Delhi,
Delhi/New Delhi.
3. The District & Session Judge
O/o District & Session Judge, Tis Hazari, Delhi
4. The Commissioners
EAST, SOUTH & NORTH Delhi Municipal Corporation/Delhi Police, Delhi/New
Delhi
5. The Chairman/CEO
DJB/NDMC, Delhi/New Delhi

Please re-circulate
to all Sections/
Branches / Units

Sub: - Comprehension Test on Right to Information Act, 2005, to be held in
September, 2013.

Sir /Madam,

With a view to encourage the officers and staff including Group D staff to
get acquainted with the provisions of Right to Information Act, 2005 and use the
knowledge so gained in their day-to-day working, a scheme of "Self Learning of
RTI Act, 2005" was introduced in the year 2010.

Under this scheme, all officers and staff members including Group D,
working in the Departments of Government of NCT of Delhi, its subordinate
Offices/ Undertakings & Local Bodies can participate in the test.

3. The test would be confined to the provisions of "Right to Information Act,
2005" and contain 100 marks objective/subjective type questions. The duration
of the test would be 1½ hour and separate papers would be set out for each
category, i.e. one for LDC and Group D and their equivalent; second for UDCs,
Assistants and their equivalent and the third for Superintendents and their
equivalent and above.

4. Each incumbent who secures 40% and above marks would be given a
Certificate and cash award on the basis of his/her performance in the test at the
following rates: -

Slab of Marks	Amount of Prize
80% and above	₹1,500/-
70% to 79%	₹1,000/-
60% to 69%	₹ 800/-
50% to 59%	₹ 600/-
40% to 49%	₹ 400/-

866/DD/A
18/4/13
395/CDN
22/4/13

1673/PAID
17/4/13
DD/RTI, on ED
DDCA

cash award of ₹1,500/- for standing first, ₹1,000/- for standing second and ₹500/- for standing third, in their respective categories.

6. The employees who secure 80% and above marks and win a cash prize of ₹1,500/- in this test, would not be allowed to participate in the next year's test.

7. It is requested that wide publicity may be given to this test, so that maximum number of officers / employees could be able to participate in the test.

8. Applications from desirous candidates may please be sent to Administrative Reforms Department in the enclosed proforma (also available on the website of this Department) latest by 31st July, 2013. The test is likely to be held in the last week of September, 2013. The exact date, time and venue of the test will be intimated in due course. In case, the roll numbers for the test are not received by mid-September, concerned candidate may obtain the same from A.R. Department, in person.

Encl: As above.

Yours faithfully,

(DR. M.M. KUTTY)
PR. SECRETARY (AR)
Tel: 23392005

No.F.13/03/2013-AR/ 4025-4194C

Dated: 08/04/13

Copy forwarded for information and necessary action to:-

1. All Special Secretaries/ Addl. Secretaries / Joint Secretaries / Deputy Secretaries / Under Secretaries, Govt. of NCT of Delhi.
2. P.S. to Lt. Governor, Raj Niwas, Delhi.
3. P.S. to Chief Minister/ Ministers, Delhi Govt., Delhi Secretariat.
4. OSD to Chief Secretary, Govt. of NCT of Delhi, Delhi Secretariat.

Samp
8/4/13
(SEEMA BAWA)
DEPUTY DIRECTOR (AR)
Tel: 23392422

RIGHT TO
INFORMATION**APPLICATION FORM****COMPREHENSION TEST ON RTI ACT, 2005
YEAR 2013**

(Note: Incomplete application forms would be rejected)

Roll Number

--	--	--	--	--	--	--	--	--	--

(To be allotted by A.R. Deptt)

Photograph

1. Name in capital letters
(In English)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(हिन्दी में)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

2. Father's/Husband's
Name

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

3. Sex

☐

Male

☐

Female

4. Designation

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

5. Date since when
holding the post

						-													
--	--	--	--	--	--	---	--	--	--	--	--	--	--	--	--	--	--	--	--

(dd-mm-yyyy)

6. Pay Band & Grade
Pay

						-													
--	--	--	--	--	--	---	--	--	--	--	--	--	--	--	--	--	--	--	--

(Don't mention basic pay)

₹

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

7. Category for which
eligible
(Please tick mark the
category)
☐

LDC/Group-D and equivalent

☐

UDC/Assistant and equivalent

☐

Superintendent and equivalent and above

8. Department

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

9. Section/Branch/Unit

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

10. Complete Office
address with Pin code

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

11. Complete Residential
Address with Pin code

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

12. Contact Numbers

Office

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Residence

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Mobile

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Certified that the above information is correct to the best of my knowledge and belief. I understand that the information furnished above, if found suppressed / incorrect at any stage, will attract disciplinary proceedings against me. I also undertake that the knowledge gained would be properly utilized for office use.

Signature of the Applicant