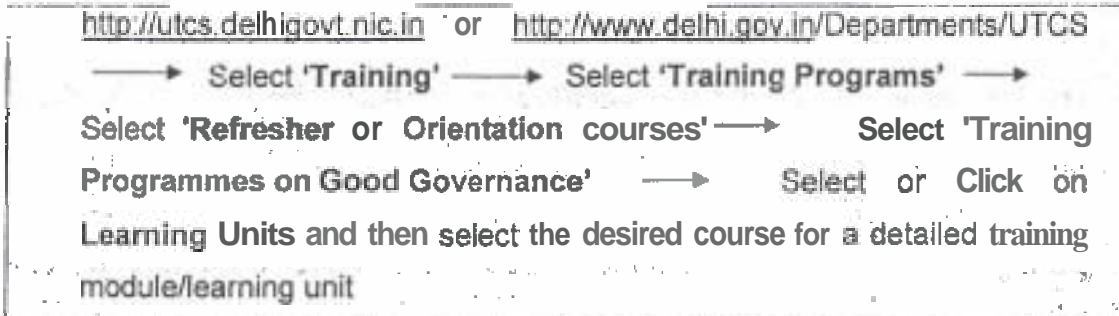


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TARGET BENEFICIARIES OF THE COURSES

The Course has been designed to benefit those who, while working in the Government, its local/autonomous bodies, public sector undertakings, are required to play managerial role and are responsible for Good Governance. The Course would be useful to level functionaries.' Training Module/Learning Units are enclosed.

Detailed Training Module / Learning Units are available on our website at <http://utcs.delhigovt.nic.in>. The navigation to the courses is as detailed,below:-



NOMINATIONS FOR THE COURSE

It is requested that 4-5 suitable officers / officials may be nominated to participate in these courses. The nominations should be sent in-time for each course.

OTHER INSTRUCTIONS for the participants:

1. Participants may contact the undersigned for any information/clarification on training course.
2. Filled up Bio-data forms of nominated officials may be forwarded by department / may-be-filled by participants at the time of registration at 9.45 a.m. on the first day.
3. Bio-data form is available in the department's website www.utcs.delhigovt.nic.in under 'Training'.
4. Contact/correspondence may be made on Phone No. 22388504. Fax No. 22308556 / 22303843 122303844 and through Email address adtrq5utcs.delhi@nic.in


(NEETA NEGI)
Assistant Director (Trg.)
Tele : 22388504

Copy to:

The Assistant Director-V (Trg); Dte. of Training; UTCS for uploading on the website of the Department,


(NEETA NEGI)
Assistant Director (Trg.)

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Course Code – Good Governance
Course Coordinator – Mrs. Neeta Negi,
Assistant Director
E-mail: adtrg5utcs.delhi@nic.in

**TRAINING MODULE ON GOOD GOVERNANCE,
ETHICS & VALUES IN GOVERNANCE**

Date: 05th February to 06th February, 2013

Session (Duration 75 Minutes each)	Topics
DAY 1	
Session – I (10.00 am- 11.15am)	Introduction to Governance
Tea	
Session – II (11.30 am- 12.45pm)	Introduction to Governance (Contd...)
Lunch	
Session – III (01.45 pm- 03.00pm)	Ethics and Values in Governance
Tea	
Session – IV (03.15 pm- 04.30 pm)	Ethics and Values in Governance (Contd...)
DAY 2	
Session – I (10.00 am- 11.15am)	Ethical Challenges in Governance
Tea	
Session – II (11.30 am- 12.45pm)	Ethical Challenges in Governance (Contd...)
Lunch	
Session – III (01.45 pm- 03.00pm)	Practical Ethics for Good Governance
Tea	
Session – IV (03.15 pm- 04.30 pm)	Question-Answer and valediction

**TRAINING MODULE ON
GOOD GOVERNANCE AND ACCOUNTABILITY**

Date : 12th February, 2013

Session (Duration 75 Minutes each)	Topics
DAY 1	
Session – I (10.00 am- 11.15am)	Citizenship and Constitutional Provisions
Tea	
Session – II (11.30 am- 12.45pm)	Role of Citizens and Democracy
Lunch	
Session – III (01.45 pm- 03.00pm)	General responsibilities of Citizens and Governance
Tea	
Session – IV (03.15 pm- 04.30 pm)	General responsibilities of Citizens and Governance
DAY 2	
Session – I (10.00 am- 11.15am)	Some Basic qualities of a Good Citizen
Tea	
Session – II (11.30 am- 12.45pm)	Some Basic qualities of a Good Citizen (Contd.)
Lunch	
Session – III (01.45 pm- 03.00pm)	Some Basic qualities of a Good Citizen (Contd.)
Tea	
Session – IV (03.15 pm- 04.30 pm)	Some Basic qualities of a Good Citizen (Contd.)

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TRAINING MODULE ON GOOD GOVERNANCE AND RESPONSIVENESS

Date : 19TH February 2013

Session (Duration 75 Minute each)	Topics
DAY - 1	
Session - I (10.00 am- 11.15am)	Good Governance: Key Indicators
Tea	
Session - II (11.30 am- 12.45 pm)	Understanding responsiveness and it's need
Lunch	
Session - III (01.45 pm- 03.00 pm)	Enhancing responsiveness
Tea	
Session - IV (03.15 pm- 04.30 pm)	Responsiveness in governance

TRAINING MODULE ON GOOD GOVERNANCE AND TRANSPARENCY-RTI ACT

Date : 26th February To 28th February, 2013

Session (Duration 75 Minute each)	Topics
DAY - 1	
Session - I (10.00 am- 11.15am)	Good Governance: Key Indicators
Tea	
Session - II (11.30 am- 12.45 pm)	Transparency: meaning and need
Lunch	
Session - III (01.45 pm- 03.00 pm)	Right to Information: Global and Historical perspective
Tea	
Session - IV (03.15 pm- 04.30 pm)	Salient features of RTI Act 2005
DAY - 2	
Session - I (10.00 am- 11.15am)	Salient features of RTI Act 2005
Tea	
Session - II (11.30 am- 12.45 pm)	Salient features of RTI Act 2005
Lunch	
Session - III (01.45 pm- 03.00 pm)	Salient features of RTI Act 2005 Appeal
Tea	
Session - IV (03.15 pm- 04.30 pm)	Salient features of DRTI Act 2005
DAY - 3	
Session - I (10.00 am- 11.15am)	CIC Decisions and Court Rulings
Tea	
Session - II (11.30 am- 12.45 pm)	CIC Decisions and Court Rulings
Lunch	
Session - III (01.45 pm- 03.00 pm)	Practical Tips for PIOs: Interpreting the Act
Tea	
Session - IV (03.15 pm- 04.30 pm)	Practical Tips for PIOs: Tackling Questions