

GOVERNMENT OF N.C.T. OF DELHI
DIRECTORATE OF TRAINING AND TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAMPURA, DELHI

No.F.DTTE/AC/VII/4(8)/Misc./2008-09/ 20064-20071 Dated 21.12.12

ENDORSEMENT

A copy of the under mentioned paper is forwarded for information & necessary action to the following:-

1. N.S.I.T./D.T.U./DIPSAR/C.O.A./S.U.S.A./G.B.P. Eng. College/Govt. Eng. College Jaffarpur/Ambedkar Institute of Technology/IT, Dwarka.
2. The Principals of Polytechnics/ITIs /BPIBS/CSI/BTC.
3. The Registrar, Board of Technical Education, Delhi.
4. The Dy. App. Advisor, Office of the Dy. App. Advisor, Delhi.
5. All Branch incharges, DTTE (HQ).
6. P.S. to Pr. Secretary, Spl. Secretary, DTTE
7. DDO, DTTE(HQ).
8. Programmer, DTTE (HQ) for uploading on the website under the link circulars.

(Signature)
(MURALIDHARAN T.P.)
ACCOUNTS OFFICER

List of paper forwarded

S.No.	Name of the Department	Letter No. and date	Subject
1.	Principal Accounts Office, GNCT, Delhi	No.F.2/Pr.A.O./ACS/Civil/26/Misc./2012-13/437 dated 11/12/2012	Form of Challen to deposit the govt. money into the bank account

pl. upload

Path
24/12/12

Mrs. Sushma

PRINCIPAL ACCOUNTS OFFICE
GOVT. OF NCT OF DELHI
A BLOCK, VIKAS BHAWAN, I.P. ESTATE,
NEW DELHI

Dte. of Trg. & Tech. Education
Diary No. 8472
18 DEC 2012
Ramo Marg,
Pura,

No.F.2/Pr.A.O/ACS/Civil/26/Misc./2012-13/ 437

Dated: 11/12/2012

To

All HODs,
Govt. of NCT of Delhi,
Delhi.

To

The Principal
Deptt. of TTE,
Govt. of NCT of Delhi,
Pitam Pura, New Delhi

Sub.: Form of Challan to deposit the Govt. money into the bank account

Sir/Madam,

I would like to inform you that as per the procedure prescribed under Rule 26 of the Receipts & Payment Rules, Form GAR 7 would be used by the person or party paying money into the bank on Govt. account except in the cases where different form is prescribed by the Govt.

In the case of GNCT of Delhi all the departments of GNCT of Delhi except the Trade & Taxes Department are required to use enclosed GAR 7 in connection with deposition of revenue, receipts into the Govt. account through the authorized banks.

The State Bank of India, accredited bank of the Govt. is in the process of development of software for providing online details of revenue receipts through concerned Pay & Accounts offices in respect of all departments of the GNCT of Delhi except Trade & Taxes Department. The State Bank of India has also advised that in order to the proper accounting of receipts, all columns of the GAR 7 should be completely filled up by the person and also the DDOs depositing the money into the Govt. account through the banks.

It is, therefore, requested that all the Head of Offices under your control may be advised to use form GAR 7 for the purpose of deposition of receipts into Govt. account through the accredited bank branches. Instructions may also be issued to all the Head of Offices to advise all concerned making payment of revenue receipts direct into bank to use the prescribed GAR 7 form

Encl.: As above.

Yours faithfully,

DY. CONTROLLER OF ACCOUNTS(ADMN/TECH.)

No.F.2/Pr.A.O/ACS/Civil/26/Misc./2012-13/

Dated:

Copy to:-

1. The AGM, Govt. Business Unit, State Bank of India, Corporate Centre, Local Head Office Building, 11, Sansad Marg, New Delhi-01.
2. All Pay & Accounts Officers

(PARKASH CHAND)
DY. CONTROLLER OF ACCOUNTS(ADMN/TECH.)

[See Rule 26 (a)]

{देखें नियम 26 (1)}

CHALLAN

चालान

(Obverse)

Grant No.

अनुदान नं.

Civil / सिविल

Defence / रक्षा

Railway / रेलवे

Posts & Telegraphs / डा

चालान सं.
Challan No.Please indicate whether
कृपया बताएं

जमा करने का स्थान

Challan of money paid into

बैंक

(bank)

प्रेषक द्वारा भरा जाए To be filled in by the remitter			रकम Amount	विभाग द्वारा भरा जाए To be filled in by the Departmental Officer or at his instance					
नाम (पद) तथा पता जिसके जमा कराया गया (आहरण एवं सवितरण अधिकारी कोड संख्या के साथ) Name (& designation) and address of the party (i.e., Tax payer, etc.) crediting money with DDO Code No.	विभाग कार्यालय जहाँ से अनुदान पत्रिका प्राप्त हुई Department/Office from whose books the demand emanated	जमा कराने के कार्य का पूर्ण विवरण Full particulars of the nature of remittance and/or authority (if any)		लेखा शीर्ष Head of Account	समायोजन करने वाला अधिकारी Accounts Officer by whom adjustable	Orc			
			रूपये Rs. P.	Major Head					
				Sub Major Head					
				Minor Head					
				Sub Head					
				Detailed Head					
				Object Head					
		जोड़ * Total							(signature designat ordering paid in)

*रूपये (शब्दों में)

*(in words) Rupees.....

रूपये प्राप्त किये (शब्दों में)

Received Payment (in words) Rupees

तारीख

Date

एजेंट
Agent

(Reverse)

Particulars to be filled in by remitter

						Amount	
						Rs.	P.
Bank drafts (with details)		
Cheques (with details)		
Cash	1000x		
	500x		
	100x		
					50x		
					20x		
					10x		
					5x		
					Coins		