Dated: 31/10/12 F. 3 (5)/Misc./2011/S-III/3 \ 66 To All Pr. Secretaries/Secretaries/ Heads of the Departments/ Local and Autonomous Bodies, Govt. of NCT of Delhi. Delhi/New Delhi. Sub: Filling up of the vacant post of Stenographer, Grade-II in the Revised Pay Band of Rs.9300-34800 plus Grade Payof Rs.4200/- on deputation basis in Delhi Development Authority Madam/Sir, The Delhi Development Authority, proposes to fill up the vacant post of Stenographer, Grade-II, in the Revised Pay Band of Rs. 9300-34800 plus Grade Pay of Rs.4200/- on deputation basis. The eligibility criteria for the post are as under :-Officers of the Central Government/State Governments:-(i) Holding Analogous posts on regular basis Or regular service With the five vears post in Stenographer/Stenograper Grade-III in the pay scale of Rs. 5200-20200 plus Grade Pay of Rs. 2400/-. It is requested that the above mentioned vacancy may be circulated among all eligible officials of your department and application in respect of willing and eligible officials in prescribed proforma (Copy enclosed) alongwith vigitance clearance, Integrity Certificate and ACR Dossiers for preceeding 05 years (Certified copies) may be sent to this department latest by 09.11.2012. Yours faithfully, Encl: As above. 967/100/A ADDITIONAL SECRETARY (SERVICES) Ph. No. 23392237





## DELHI DEVELOPMENT AUTHORITY PERSONNEL BRANCH-III

2. 3. 4. 5. 6.	2. Name of the applicant 3. Father's/husband's Name 4. Date of birth 5. Sex 6. Marital Status 7. Whether SC/ST/OBC			: : :Male/Female :			
	-mail ID elephone/Mobile	No. :			Pincode		
12. C	Present post held  Pate of Appointme  Present post  Present Pay	ent in the :					
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## 17. Experience:

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(Please use extra sheets, if necessary)

18. Please state clearly whether made above, you meet the requi		
19. Awards, Prize, Scholarship, e during education carrier	etc., secured :	
20. Languages known		
21. Remarks, if any	:	
	20 x	

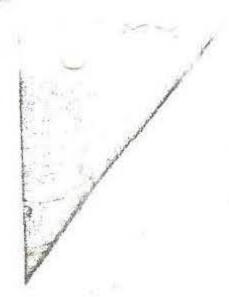
## UNDERTAKING

I hereby certify that the above information recorded are correct to the best of my knowledge and belief.

Signature of the applicant

Date :\_\_\_\_\_

No. of enclosures attached



## Certificate by the forwarding office

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