

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF TRAINING & TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAMPURA, DELHI 110034
(ALLOTMENT BRANCH)

No.F.24(02)/DTTE/Allot/2026/108

Dated: 07/04/2026

OFFICE MEMORANDUM

Subject:- Inviting applications (in Offline Mode), for Shifting of allottees residing in Type-II, Type-III, Type-IV & Type-V Government Accommodation of G. B. Pant Polytechnic Residential Campus, under DTTE Pool.

All the allottees already residing in Type-II, Type-III, Type-IV and Type-V quarters of G. B. Pant Polytechnic Residential Campus are hereby informed that these quarters are planned to be demolished by the PWD, GNCTD. Therefore, all the allottees are hereby requested to either fill the prescribed performa attached as Annexure-1 for shifting to any other Government accommodation as available under DTTE Pool **OR** the allottees may find any alternate arrangement at their own level to vacate the Government Accommodation. As per records, details of Govt. Accommodation under DTTE Pool situated at various locations are mentioned below:-

Sl. No.	Location	Type of Govt. accommodation, where available
1.	Meerabai Institute of Technology Residential Campus, Maharani Bagh Delhi.	Type-I, III, Type-IV.
2.	ITI Arab Ki Sarai (Sunlight Colony Campus Residential Campus) Delhi, Nizamuddin, Delhi.	Type-I, Type-IV.
3.	Kasturba Institute of Technology Residential Campus, Pitampura, Delhi.	Type I
4.	Aryabhata Institute of Technology Residential Campus, Ashok Vihar, Delhi.	Type-II, Type-III and Type-IV
5.	ITI Shahdara Residential Campus, Delhi.	Type II and Type-III
6.	ITI Pusa Residential Campus, Pusa, Delhi.	Type-II to Type-V

Terms and Conditions for allotment under DTTE Pool:-

1. Allotment will be made on the basis of Allotment/Shifting Rules of DTTE, as amended time to time/Policy of Allotment of Govt. accommodation as governed by PWD, GNCTD and FRSR allotment rules.

2. All desirous allottees who are intrested to shift may apply in prescribed Performa attached as Annexure-1.
3. Applications (if any) shall be sent to this office on or before **30.04.2026 (4:00 PM)**.

Contd...

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4. Only those applications, which are received through the concerned Head of Office in the prescribed enclosed Performa, will be considered.
5. Applicants may give preference for particular localities. However, accommodation will be allotted subject to availability of accommodation and as per rule position as mentioned in point 1 above.
6. All the columns of application Performa should be filled up properly, neatly and no column should be left blank.
7. Incomplete applications will not be considered and shall be rejected summarily.
8. Applications received after due date will not be considered.
9. Employees drawing salary in Level 1 to Level 14 in the pay matrix are eligible for allotment.
10. Applications (if any) previously received in this office shall not be considered and allottee has to apply afresh to be considered for allotment in this HAC meeting.

Last date for receiving application in this office is 30.04.2026. Application received after 30.04.2026 will not be considered.

Further the Estate Manager/Principal, Jija Bai ITI for Women, Siri Fort, August Kranti Marg, New Delhi-110049 is requested to ensure that the contents of this letter are brought to the notice of occupants already residing in Type-II, Type-III, Type-IV and Type-V quarters of G. B. Pant Polytechnic Residential Campus so that interested officers/officials may apply timely for shifting of Government accommodation.

This issue with the prior approval of Competent Authority.

Yours faithfully

SECTION OFFICER (ALLOTMENT)

Encl. : Prescribed Proforma (02 Pages)

No.F.24(02)/DTTE/Allot/2026/

Digitally signed by
Verender Dagar
Date: 07-04-2026
15:51:19

Dated:

Copy for information and necessary action to:-

1. PS to the Secretary, TTE / Director, TTE.
2. All Branch In-charges, DTTE (HQ).
3. The Registrar, DSEU, Sector-09, Dwarka, New Delhi-110077.
4. The Campus Director, GB Pant DSEU, Okhla Campus, New Delhi-110020.
5. The Estate Manager/Principal, Jija Bai ITI for Women, Siri Fort, August Kranti Marg, New Delhi-110049 with the request to circulate this OM to all the allottees residing in G. B. Pant Polytechnic Residential Campus.
6. All Estate Managers with the request to forward the list of habitable & ready to shift vacant quarters within one week of issuance of this OM.
7. The AE/JE (PWD), G. B. Pant Polytechnic Residential Campus, Okhla Industrial Estate, Phase-III, New Delhi-110020 with request to coordinate with Estate Manager in the matter.
- ✓ 8. System Analyst, Computer Cell, DTTE (HQ) - with the request to upload the letter on the website of this Department for wide publicity.

SECTION OFFICER (ALLOTMENT)

GOVT. OF N.C.T. OF DELHI
DEPARTMENT OF TRAINING & TECHNICAL EDUCATION
ALLOTMENT BRANCH
MUNI MAYA RAM MARG, PITAM PURA, DELHI-88

Application for change of government accommodation under Directorate of Training & Technical Education,
Allotment of Govt. Residence Rules

Part-I
(For Office use only)

Type for which Applied	Pool under which Applied	Priority Date *	Remark

Part-II

(To be filled up by the applicant)

- Please read instructions carefully before filling the form. Incomplete application will be rejected without any further reference.
- Please fill up the form neatly/preferably in BLOCK LETTERS.
- Fill up dates, e.g. days as (01-31), Months as (01-12) & Year as (20___), in the format.
- Please tick wherever required to do so.

1. Name (Mr./Mrs./Miss)					
2. Designation			GPF No.		
3. Name of Institute/Office from where salary is being drawn.					
4. Level in the Pay Matrix with scale as on date					
5.(a) Basic Pay as on date					
6. Date of Birth					
7(a) Date of regular initial appointment (For Type-I to Type-IV)					
7(b) Date of continuously drawing Level 12 & above in the Pay Matrix (For Type-V Category)					
7(c) Whether belongs to SC/ST/Ex-Service men Category. If yes, attach proof.					
8. Date of retirement on superannuating					
9. Service/Cadre to which employees belongs					
10(a) Are you on deputation	Yes		No.		
10(b) If yes, since the date		Duration of Deputation			
11(a) Marital Status					
11(b) Details of Spouse's employment					
11(c) Do you or your spouse Occupying accommodation allotted by Dte. of Estate / DTTE /Delhi Govt./or any other Govt. body. If yes Please Give details.		Allotter's Name & address			
		Type	Locality	Sector	Block
12. Are you debarred from allotment of Govt. residence?		Yes		No	
If Yes, up to which date					

13. Do you/your spouse/your dependent Children own a house within the jurisdiction of Legal Municipality or any adjoining Municipality? If yes, indicate.				
13(a) Owner		Relationship with the applicant		
13(b) Address of the house		Rental Income		
14. Pools available		General Pool	SC Pool	ST Pool
Type	Eligible Level in the Pay Matrix Range	Please tick the Type applied for		Mention the Pool(s) under which applied GP/SC/ST
I	Level 1			
II	Level 2,3,4 & 5			
III	Level 6,7 & 8			
IV	Level 9,10 & 11			
V	Level 12 & above			
15. Are you applying on Medical Grounds/ Person with disability? (T.B. Cancer, Heart Ailments, Blind, Deaf, Person with disability). If Yes, enclose the attested photocopies of Ration Card/Latest Medical Certificates from Govt. Hospital/Disability Certificate.				Yes. No.
16. Address of place of duty of the Applicant:-		17. Permanent Address (If any):-		
Phone No:-		Mobile No:-		
18 (a) Details of presently allotted accommodation (Address & Date of Allotment):				
18 (b) Details of change of Government Accommodation, if any, availed in same type accommodation (address & Date of Change)				
19. If you wish allotment in specific location only, please indicate three options giving Locality where allotment is to be considered.				
A		B		C

Declaration by the Applicants

A. I agree to abide by the Directorate Of Training & Technical Education allotment of Residences Rules-1978 as amended from time to time and relevant allotment rules of the Govt. of India, as applicable.

B. I am aware of the penalties, which can be imposed in the event of refusal of acceptance of allotment of accommodations of the entitled Type under SR-317-B-10 or furnishing of false information, subletting/misuse of the premises under SR-317-B- 21.

Date:-

Signature of the applicant

Part-III

To be forwarded by the employee's office

1. Flat No. _____ Type-_____ at _____ has been allotted by the Directorate of Estate/PWD/ Govt. agency to the applicant whose Level in the Pay Matrix is _____ as on date.
2. Certified that the particulars furnished by the applicant have been verified from records and found correct. It is also certified that the applicant is employed in an eligible office and has not been debarred from allotment of general pool accommodation.

Signature of Head of Office
with date and office seal

Name _____
Designation _____