

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF TRAINING AND TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAMPURA, DELHI- 110034
(ESTABLISHMENT – IV BRANCH)

No.F.3(38)/2017/TTE/E-IV/827-835

Dated: 04/11/2025

ORDER

The Audit of the accounts of Department of Training & Technical Education (HQ) for the period of 2024-25 is being taken up by the Audit Party of Delhi, Govt. of Delhi.

During the course of audit, observation memos will be issued on the records checked / scrutinized. All concerned Branch-in-charges of DTTE (HQ) are hereby directed to submit the replies to the audit party preferably on the same day through the Sr. A.O. and with the approval of concerned Dy. Directors, without fail. All concerned Branch In-charges and Dy. Director (Planning) are also directed to extend full co-operation to audit party by way of providing required records, information to audit party within time.

Sh. Sumit Rana, Sr. Assistant (posted at Planning Branch, DTTE (HQ) - Mob. No. 9999666889 is hereby deputed as nodal officer for co-ordination between the audit team and all other branches.

Section Officer (CTB) is directed to provide Room No. 108, 1st Floor in DTTE (HQ) and take care of stationary & other requirements of the Audit Party.

Dy. Director (IT), DTTE (HQ) is hereby directed to provide 01 computer along with printer to the Audit Party.

Sh. Radhe Shyam, WSA (posted at E-I Branch, DTTE (HQ) – Mob. No. 9868813250 is hereby attached with audit party, with immediate effect.

Smt. Geeta Giridhar, Sr. AO (Mob. No. 9654556216) of the Audit Team may be contacted for any clarifications/ advice.

(SANJEEV KUMAR)

DY. DIRECTOR (ADMN.) / H.O.O.

Dated: 04/11/2025

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Copy forwarded for information to:

1. PS to Secy. (TTE) / Director (TTE),
2. Dy. Controller of Accounts,
3. All the Dy. Director / Branch-in-charges of DTTE(HQ),
4. Dy. Director (IT), DTTE (HQ).
5. System Analyst for uploading on the website of the department.
6. Section Officer (CT), DTTE (HQ).
7. Sh. Sumit Rana, Sr. Assistant, Planning Branch, DTTE (HQ),
8. Sh. Radhe Shyam, WSA through Dy. Director (E-I), DTTE (HQ),
9. Guard File.

(SANJEEV KUMAR)

DY. DIRECTOR (ADMN.) / H.O.O.

4460/CB
06/11/2025