

GOVT. OF NCT OF DELHI
DEPARTMENT OF TRAINING & TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAMPURA, NEW DELHI-110034
ESTABLISHMENT-IV BRANCH

F.3 (19)/2024/TTE/E-IV/5020-33

Dated: 20.11.24

CIRCULAR

It has been decided to process the pension cases through "**BHAVISHYA**" for the employees of Government of NCT of Delhi from the financial year 2023-2024 onwards. In this regard, it is informed that Department of Pension and Pensioners' Welfare, Govt. of India with a vision to ensure payment of all retirement dues and delivery of Pension Payment Order (PPO) to retiring employees on the day of retirement itself has launched an online Pension Sanction & Payment Tracking System called "**BHAVISHYA**". Principal Accounts Office, GNCTD has to roll out 'Bhavishya' in the offices of Govt. of NCT of Delhi **w.e.f. 01.10.2024**. The Pay and Accounts Offices will process cases generated through Bhavishya through the pension module of PFMS integrated with Bhavishya vide it's letter dated 18.07.2024.

A Pension Cell for processing of pension cases on Bhavishya Portal has been created in DTTE(HQ), orders for which have been issued separately, which would be supervised/controlled by Deputy Director (Admn.), DTTE (HQ), who has been declared as **Head of Office** for processing of pension cases of all employees of DTTE (HQ) including erstwhile employees of DIPSAR, DCE, CBPGEC, AIACT&R (presently DIPSRU, DTU, NSUT) and 10 Institutes of Technology & G. B. Pant Engineering College which are merged with DSEU which pertains to DDO codes i.e. 033015 (Tech. Wing) & 033016 (Trg./Labour Wing) of DTTE (HQ).

Further, following pension process map and time frame is made for sending the case of retirement benefits in Pension Cell, DTTE (HQ) under the supervision of Dy. Director (Admn.), DTTE (HQ) to be routed through concerned Dy. Directors (E-I & E-III/SB) by concerned Universities and Colleges:-

S. No.	Process	Authority concerned	Timeframe
01.	Preparation of list of employees who are due to retire within 12 to 15 months and send to Pension Cell, DTTE (HQ).	Competent Authority of concerned University / College & Offices.	1 st January, 1 st April, 1 st July and 1 st October each year.
02.	Communication of the list of the Public Works Department & Housing, Govt. of NCT of Delhi & Allotment Branch, DTTE (HQ) in respect of employees having General Pool Accommodation with a view to obtain "No Demand Certificate.	Competent Authority of concerned University / College & Offices.	12 months before retirement
03.	Verification and determination of qualifying service, and if necessary, in consultation with the employee; and determination of average emoluments.	Competent Authority of concerned University / College & Offices.	12 months before the retirement. The process to complete before eight months from the retirement.
04.	Issuance of retirement order of the officer / official who is going to be retired from Govt. Service.	Competent Authority of concerned University / College & Offices.	06 Months before retirement
05.	Obtain Vigilance Status of the officer / official who is going to be retired from Govt. Service	Competent Authority of concerned University / College & Offices.	Within 06 months of retirement
06.	Submission the complete pension cases as per provisions of CCS (Pension) Rules, 2021 in file along with service book (in original), duly vetted by concerned Accounts functionaries of University/College to Dy. Director (Admn), DTTE (HQ) being Head of Office routed through concerned Deputy Directors (E-I or E-III).	Competent Authority of concerned University / College & Offices/ concerned Dy. Director(HQ)	06 Months before retirement

This issues with the approval of the Secretary (TTE).

(SANJEEV KUMAR)
DY. DIRECTOR (ADMN.) / H.O.O.

F.3 (19)/2024/TTE/E-IV/5020-33

Dated: 20.11.24

Copy forwarded for information and necessary action to:-

01. Vice Chancellor, Delhi Pharmaceutical Science & Research University (DPSRU), Sector-3, Pushp Vihar, New Delhi.
02. Vice Chancellor, Delhi Technological University (DTU), Bawana Road, Delhi.
03. Vice Chancellor, Netaji Subhas University of Technology (NSUT), Sector-3, Dwarka, Delhi.
04. Vice Chancellor, Delhi Skill & Entrepreneurship University (DSEU), Dwarka, Delhi.
05. PS to the Secretary (TTE), DTTE (HQ), Pitampura, New Delhi.
06. PS to the Director (TTE), DTTE (HQ), Pitampura, New Delhi.
07. Dy. Director, E-I Branch, DTTE (HQ), Pitampura, New Delhi.
08. Dy. Director, E-III/Secretariat Branch, DTTE (HQ), Pitampura, New Delhi.
09. Dy. Controller of Accounts, DTTE (HQ), Pitampura, New Delhi.
10. PAO-XIII, DSF Building, Shankar Road, New Delhi through DDO, DTTE (HQ).
11. DDO, DTTE (HQ), Pitampura New Delhi.
12. System Analyst, DTTE (HQ) with the request to upload the Circular on the Departmental website.
- ✓ 13. Ms. Sushma Goel, ASO (E-I), Sh. Satish Kumar, Sr.Assistant (E-III) and Sh. Sanjay Kumar, Sr. Assistant (E-IV)/officials of pension cell.
14. Guard file.


(SANJEEV KUMAR)
DY. DIRECTOR (ADMN.) / H.O.O.