

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF TRAINING & TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAMPURA, DELHI-110034
(ESTABLISHMENT-IV)

Handwritten signature

No.F.3 (15)/2024/TTE/E-IV/GR.IV/4913-26

Dated: 13.08.2024

To,

1. The Controller, Board of Technical Education, Delhi.
2. The Principals, ITI Mori Gate / ITI Nand Nagri / BTC Pusa / ITI Jaffarpur / ITI Jahangir Puri / ITI Malviya Nagar, Delhi.
3. The Branch-In-Charges, E-II, E-IV, Planning, R&I, Pr. Br. Of Director (TTE), DTTE (HQ), Delhi.
4. The HOS/Principal, Govt. Sarvodaya Bal Vidyalaya, West Patel Nagar, Delhi-110008 (School ID-1516143),
5. The HOS/Principal, Sarvodaya Bai Vidyalaya, C-Block, Sultanpuri, Delhi-110086 (School ID- 1412005)
6. The HOS/Principal, Sarvodaya Kanya Vidyalaya, Malviya Nagar, Delhi- 110017 (School ID- 1923046)
7. The HOS/Principal, DDE, Dist. South West, C-4, Vasant Vihar, New Delhi-110057
8. The HOS/Principal, DDE (East), Dist. East, D-Block, Anand Vihar, Delhi-110092
9. The HOS/Principal, DDE, Dist. South West, C-4, Vasant Vihar, New Delhi-110057

Sub.: Initiation of process for Promotion to the post of Grade-III (GNCTDSS).

Sir/Madam,

It is inform that that Services Department is considering the cases of following Gr. IV (GNCTDSS) officials for promotion to the post of Gr.III (GNCTDSS) on regular basis as conveyed vide letter no. F.4/1/2024/S-II/637-40 dated 23.08.2024. Further a reminder dated 08/11/2024 is also issued from Services Department for seeking requisite information / documents in respect of officials. (copy enclosed). It is therefore, requested to provide the requisite information as mentioned in table against the official working under your administrative control within 04 days in the **duly signed/stamped Service Particulars, Integrity Certificate & Institute Level Vigilance Clearance Certificate strictly in the prescribed proformas (Annexure-'B' & 'C')**.

S. No	Name of the official (Mr. /Mrs/ Ms.)	D.O.B.	SNT Y No.	Present place of physical posting	Drawing salary from	Documents Still Awaited
1.	Anand	16.05.1994	18578	ITI Mori gate	ITI Mori gate	APAR-31/08/18-31/03/19
2.	Prashant Kushiwha	02.05.1989	18640	ITI Mayur Vihar	ITI Mayur Vihar	APAR-21/12/2023-31/03/2024
3.	Anil	10.09.1971	19366	R & I Branch, DTTE (HQ)	DTTE (HQ)	APAR 2023-24
4.	Jitender Kumar (VH)	02.11.1985	19412	ITI Jahangirpuri	ITI Jahangirpuri	APAR- 28/11/18-31/03/19
5.	Rinkesh Kumar	05.06.1995	19446	Planning Branch, DTTE (HQ)	DTTE (HQ)	APAR 21/12/23- 31/03/24
6.	Rakesh Dagar	10.11.1992	19462	BTE	DTTE (HQ)	APAR 2023-24
7.	Chhima Kumari	11.07.1968	19546	ITI Malviya Nagar	ITI Malviya Nagar	APAR 2023-24
8.	Rajesh Kumar	14.06.1975	18630	Accounts Branch, DTTE (HQ)	Govt. Sarvodaya Bal Vidyalaya, West Patel Nagar, Delhi-110008 (School ID-1516143)	APAR 01/07/21-31/03/22 to 2023-24 & PROFORMA (ANNEXURE-B)/IC/VC/TTR
9.	Sunil Kumar (PH)	28.10.1971	19373	R & I Branch, DTTE (HQ)	Sarvodaya Bal Vidyalaya, C-Block, Sultanpuri, Delhi-110086 (School ID-1412005)	APAR 03/08/18-31/03/19, 2022-23, 2023-24 & PROFORMA (ANNEXURE-B) & VIGILANCE CLEARANCE

10.	Gaurav	24.03.1977	19443	Board of Technical Education, DTTE	Sarvodaya Kanya Vidyalaya, Malviya Nagar, Delhi-110017 (School ID- 1923046)	APAR 2022-23, 2023-24 & PROFORMA (ANNEXURE-B)/IC/VC/TTR
11.	Bablu Yadav	01.05.1980	19485	R & I Branch, DTTE (HQ)	DDE, Dist. South West, C-4, Vasant Vihar, New Delhi-110057	APAR 01/04/23-28/02/24 & PROFORMA (ANNEXURE-B)/IC/VC/TTR
12.	Mahender Singh	09.10.1977	19536	E-II Branch, DTTE (HQ)	DDE (East), Dist. East, D-Block, Anand Vihar, Delhi-110092	APAR 2022-23, 2023-24 & PROFORMA (ANNEXURE-B)/IC/VC/TTR
13.	Neeraj Kumar	15.06.1996	19556	SD Branch, DTTE (HQ)	DDE, Dist. South West, C-4, Vasant Vihar, New Delhi-110057	APAR 2019-20 TO 2023-24 & PROFORMA (ANNEXURE-B)/IC/VC/TTR

Integrity certificate in respect of all Grade-IV (GNCTDSS), whose names are mentioned in the above table, will be given by the Controlling/ Reporting Officer of the office where such official is posted physically. Further, the Vigilance Clearance certificate will be issued by the Head of Office from where the official is drawing salary.

Further, the following instructions may kindly be followed strictly: -

- It may be ensured that the Service particulars in respect of the officials are complete in all aspects.
- Integrity Certificate (IC), Vigilance Clearance (VC) and attested Type Test Report/Type test exemption order (if applicable) must be forwarded along with prescribed proforma and duly send by individual and verified by HOO.
- Copy of order of Disciplinary Proceeding/ under suspension/ removal from service in respect of official & penalty completion certificate, if any, may be forwarded along with Service Particulars.
- Details of period, if any, to be treated as non-qualifying service for the purpose of pension.

This may be treated as **MOST URGENT/TIME BOUND** and necessary documents duly signed/stamped may be furnished to this office strictly within 05 days from the date of issue.

This issues with the prior approval of the Competent Authority.

Yours faithfully,
12/11
(SANJEEV KUMAR)
DEPUTY DIRECTOR (ADMN.)

No.F.3 (15)/2024/TTE/E-IV/GR.IV/4913-26

Dated: 13.11.2024

Copy for information and necessary action to:

- Deputy Secretary (Services), Services-II Branch, Services Department, 5th Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002.
- PPS to the Secretary/PS to the Director, TTE (HQ).
- The Section Officer, Vigilance Branch, DTTE (HQ) with the request to provide status of APARs for the period 2018-19 to 2022-23 & additional APAR 2023-24 in respect of all the Grade-IV (GNCTDSS) officials whose name is mentioned in the above table.
- Concerned Branch-Incharges with the request to issue duly signed / stamped Integrity Certificate strictly in the prescribed proforma (Annexure-'C').
- System Analyst, Computer Branch, DTTE (HQ) with the request to upload the same along-with enclosures on Department's Website.

(SANJEEV KUMAR)
DEPUTY DIRECTOR (ADMN.)