

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF TRAINING AND TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAMPURA, DELHI- 110034
(ESTABLISHMENT – IV BRANCH)**

No.F.3(10)/2023/TTE/E-IV/4122-30

CIRCULAR

Dated: 10.9.24

Sub: Pending e-PARs for the period of 2023-24 at the level of Reporting & Reviewing and other levels in r/o DSS and Steno Cadre officers/officials.


It is informed that e-PARs for the period of 2023-24 had been generated by this office, whose dully filled proformas received to this office.

However, generated e-PARs for the period of 2023-24 are still pending at the various level i.e. officer Reported upon, Reporting Officer, Reviewing Officer & Officer disclosure (all the lists enclosed). Further, Services Department has also directed to this department that all pending e-PARs for the period 2023-2024 should be finalized on sparrow portal, so that the process of filling of APARs for the period 2023-2024 may be finally closed.

It is, therefore, directed to all the officers / officials to finalize their pending e-PAR for the period of 2023-2024 at every level in sparrow portal till **12.09.2024 positively**, so that completion of e-PARs status for the said period may be sent to the Services Department.

This issues with the approval of the Competent Authority.

This may be treated as **"TOP PRIORITY"**.


(SANJEEV KUMAR)
DEPUTY DIRECTOR (ADMN.)

Dated: 10.9.24

No.F.3(10)/2023/TTE/E-IV/4122-30

Copy for information and necessary action to the following through e-mail:-

1. PS to Secretary (TTE) / Director (TTE)
2. All Dy. Directors of DTTE (HQ), Pitampura, New Delhi.
3. Accounts Officer, Accounts Branch, DTTE (HQ), Pitampura, Delhi.
4. Registrar, Delhi Skill & Entrepreneurship University (DSEU), IIT Complex, Sector-9, Dwarka, New Delhi-110077.
5. All Campus Directors of DSEU Campuses. (through Registrar, DSEU).
6. Registrar, Board of Technical Education, Pitampura New Delhi-110034.
7. All Principals/HOO & Section Officers of ITIs under DTTE.
8. System Analyst, DTTE (HQ) with the request to upload this Circular on the Departmental website.
9. Guard file.


(SANJEEV KUMAR)
DEPUTY DIRECTOR (ADMN.)