

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF TRAINING AND TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAMPURA, DELHI
ESTABLISHMENT-IV BRANCH

No. F.3 (23)/2016/DEO/TTE/E-IV/3839-44

Dated: 23/08/24

OFFICE ORDER

In pursuance of IT Department OM No. F.23 (1)/2023/ITC/2765-2834 dated 26.04.2024, the approval of the Competent Authority i.e. Head of Department is hereby conveyed for change in the nomenclature of **Data Entry Operator** to **IT Assistant** in the following manner:

Sl. No.	Existing Designation	Revised Designation
1.	Data Entry Operator Grade-A	IT Assistant Grade-A
2.	Data Entry Operator Grade-B	IT Assistant Grade-B
3.	Data Entry Operator Grade-D	IT Assistant Grade-D

This issues with the prior approval of Competent Authority.

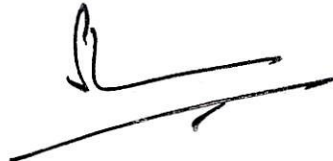

(SANJEEV KUMAR)
DY. DIRECTOR (ADMN.)

No. F.3 (23)/2016/DEO/TTE/E-IV/3839-44

Dated: 23/08/24

Copy for information and necessary action:-

1. ✓ PS to Secretary (TTE) / Director (TTE).
2. DDO, DTTE (HQ).
3. Controller, BTE/ Principal, ITI Malviya Nagar.
4. ✓ System Analyst, DTTE (HQ), with the request to upload the same on Department's website.
5. Personal File/Service Book of the officials concerned.
6. Guard File.


(SANJEEV KUMAR)
DY. DIRECTOR (ADMN.)