

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF TRAINING AND TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAMPURA, DELHI- 110034
(ESTABLISHMENT – IV BRANCH, PH-27322927)

No.F.3(15)/2023/Misc./TTE/E-IV/9/0-16

Dated: 28/02/24

To,

1. The Controller, BTE.
2. Registrar, DSEU
3. The Principal, ITIs under DTTE
4. All the Branch In-charges, DTTE(HQ)/DCA.

Sub: Regarding implementation of 'Bhavishya' in the offices of Govt. of NCT of Delhi.

Sir/Madam,

I am directed to forward herewith the copy of letter dated 08.01.2024 along with its enclosures issued by the Dy. Controller of Accounts (Pen)/Nodal Officer-Bhavishya, Principal Accounts Officer, A-Block, Vikas Bhawan, GNCTD on the subject mentioned above, for compliance and necessary action at your end.

Yours faithfully,

Encl: As above.


(C. SRI RAMAN)
SECTION OFFICER (ADMN.)

No.F.3(15)/2023/Misc./TTE/E-IV/9/0-16

Dated: 28/02/24

Copy to:

1. System Analyst, Computer Branch with the request to upload the letter along with enclosures on the Departmental Website.
2. Notice Board
3. Guard file.


(C. SRI RAMAN)
SECTION OFFICER (ADMN.)

50/c

DIRECTOR (GTE)
Dy. No. 31
Dated: 02/02/24

Principal Accounts Office
Govt. of NCT of Delhi
A-Block, Vikas Bhawan, I.P. Estate, New Delhi
(Email ID: bhavishyahelp-delhi@delhi.gov.in)

No.F.4(39)/2022/bhavishya/P.Cell/4) 48-4260

Dated: 08/01/2024

To

275/DD/A
07/2/2024

All the Addl. Chief Secretaries/Pr. Secretaries/
Secretaries/Head of Departments,
Govt. of NCT of Delhi,
Delhi.

Sub: Implementation of 'Bhavishya' in the offices of Govt. of NCT of Delhi.

Sir/Madam,

32/E-IV
8/02/24

Govt. of NCT of Delhi has decided to implement 'Bhavishya', an online Pension Sanction & Payment Tracking System, mandatorily for the employees of Government of NCT of Delhi. However, considering the number of establishments/DDOs under the GNCTD, it was further decided to implement 'Bhavishya' in a phased manner. Accordingly, as a pilot project, it has been successfully implemented for the DDOs attached with PAO-06, 10 and 15 w.e.f. 01.10.2023 vide AR Department OM No.F.2/02/2023/AR/4174-81 dated 01.09.2023.

In this context, for implementation of 'Bhavishya' in the Govt. of NCT of Delhi, following pre-requisites are required to be complied with by the Departments:

- 8m
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1. The DDOs/HoOs/Dealing Hand(s) of Head of Office of Govt. of NCT of Delhi shall obtain **designation based NIC/GoV Email ID** for creation of user ID on **Bhavishya** portal. IT Department, Govt. of NCT of Delhi will facilitate all the departments of Govt. of NCT of Delhi for generation of designation based NIC/GoV Email ID for DDOs/ HoOs/Dealing Hand(s). Also, in case any further support is required, an e-mail detailing the issue(s) may be sent at bhavishyahelp-delhi@delhi.gov.in.
2. After getting the **designation based NIC/GoV Email ID** from IT Department, GNCTD, the DDOs/HoOs/Dealing Hand(s) of Head of Office need to apply online for registration on '**Bhavishya**' portal (<https://bhavishya.nic.in/Registration.aspx>) for specific roles (i.e. DDOs/HoOs/DH(s)). For further assistance, the concerned may take the help of user manuals available at <https://bhavishya.nic.in/Viewpdf.aspx?pid=M>.
3. Further, to begin working in the **PAO Module (Pension Module and Sanction Module) of PFMS**, all DDOs of GNCT of Delhi shall also obtain login credential (i.e. a **name based user ID**) in PFMS by submitting a filled registration form as enclosed (Annexure-A) in their respective PAOs. Once the approval of registration process is completed by the PAO/Pr.AO, a message is received by the DDO concerned in his **registered email-ID and mobile number** regarding activation of his User ID within the same calendar day. On receipt of the message, the user has to Login the PFMS portal within 24 hours, failing which the Login ID would be de-activated. Also, the User has to make it a practice to at least Login the PFMS portal once in 45 days, failing which the User ID would be de-activated. The registration form can also be accessed through the website of PFMS (<https://pfms.nic.in/Users/LoginDetails/NewLayoutLogin.aspx>) i.e. Ministry User Registration Form].
- 05/02/24
DCA
DL
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40
Sub
ST2
DDO through
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6/2
m. N. R.
093/Actt.Br.
05/2/24
SO/AM
Pr.p.u.
2/2

49/C
4. This office vide letter dated 11.08.2023 and reminders dated 23.10.2023 and 11.12.2023 has already requested all the HoDs of Govt. of NCT of Delhi to nominate Master Trainers on Bhavishya Module on behalf of their department. It is requested that the Departments who are yet to nominate the Master Trainer(s) (List enclosed) (Annexure-B) may nominate the name of the Master Trainer expeditiously. The necessary training with regard to preparation and submission of pension papers in Bhavishya Module (3 sessions) and DDO part of PFMS (1 session) is being provided to the Master Trainer(s) nominated by the Departments.

In this context, it is to mention that after submission of ePPO to CPAO by PAO, the Sanctions (Authorities in r/o. gratuity, commutation, withheld gratuity and service gratuity) would be available in the PFMS Login of DDO for bill preparation and payment.

In view of above and in order to ensure technical preparedness for onboarding 'Bhavishya', all the Addl. Chief Secretaries/Pr. Secretaries/Secretaries/Head of Departments, are requested to direct the DDOs/HoOs/Dealing Hand(s) of Head of Office of Govt. of NCT of Delhi under their administrative control to take appropriate action as referred above in a time-bound manner as Bhavishya shall be implemented throughout GNCTD shortly.

This issue with the approval of Pr. Secretary (Finance), Govt. of NCT of Delhi.

Yours faithfully,

Encl-As above

(Sanjeev Sharma)

Dy. Controller of Accounts (Pen)/

Nodal Officer-Bhavishya

Dated : 08/01/2024

No.F.4(39)/2022/bhavishya/P.Cell/ 4148-4260

Copy forwarded to :-

1. Staff Officer to Chief Secretary, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi for information.
2. PPS to Addl. Chief Secretary (AR), Govt. of NCT of Delhi, Delhi Secretariat, New Delhi for information.
3. PPS to Pr. Secretary (Finance), Govt. of NCT of Delhi, Delhi Secretariat, New Delhi for information.
4. Secretary (IT), Information Technology Department, Govt. of NCT of Delhi, 9th Level, B-Wing, Delhi Secretariat, I P Estate, New Delhi-110002.
5. The Dy. Controller General of Accounts (GIFMIS), GIFMIS- PFMS Division, O/o Controller General of Accounts, Mahalekha Niyantrak Bhawan, Ministry of Finance, Department of Expenditure, Block-E, C.G.O. Complex, INA, New Delhi.
6. The Under Secretary [P&PW(C)], Department of Pension and Pensioners' Welfare, Ministry of Personnel, Public Grievances and Pensions, Government of India, 3rd Floor, Lok Nayak Bhawan, Khan Market, New Delhi.
7. All the Pay and Accounts Officers, Govt. of NCT of Delhi.
8. SSA/Pr. Accounts Office with the direction to upload on the website of Pr. Accounts Office, Govt. of NCT of Delhi.

(Sanjeev Sharma)

Dy. Controller of Accounts (Pen)/

Nodal Officer-Bhavishya



Office of Controller General of Accounts
Public Financial Management System

Ministry User Registration Form

(IN CAPITAL LETTERS ONLY)

Sl. No.	Particulars			
1.	Name*		First Name	Last Name
2.	Designation*			
3.	Department			
4.	Type of User*			
5.	Controller Code*			
6.	PAO Code (if any)			
7.	DDO Code (if any)			
8.	Sanctioning Authority/PD Code (if any)			
9.	Gazetted/ Non-Gazetted			
10.	Preferred Login ID*	1.	2.	3.
11.	Date of joining in Govt. Service (DD/MM/YYYY)			
12.	Date of Superannuation (DD/MM/YYYY)			
13.	Govt. E-mail ID(Gov/NIC)*			
14.	MHA/Office ID Card No.			
15.	ID Card Validity			
16.	Residential Address			
17.	Permanent Address			

47/c

19.	Telephone number (Office)	
20.	Mobile number*	
21.	Counter Signed by	
21(a)	Name	
21(b)	Designation	
21(c)	e-mail id	
21(d)	Phone	

Document enclosed:

➤ Attested copy of MHA/Office ID card.

Signature of Officer/Official

Date: _____

Place: _____

Date: _____

No. _____

Certified that the above particulars have been verified from the service records of the official. It is verified that the mandatory fields in the form have been filled.

Forwarded by:

(Signature with Official Seal) _____

Name of Officer (Block letter) _____

Designation _____

Phone No _____

Mobile No. _____

E-mail ID _____

Instruction for filling the form

1. Form should be filled in Capital Letters only.
2. It must be ensured that all mandatory fields marked with asterisk (*) have not been left blank and are duly filled in.
3. New account request will be accepted from authorized Govt. officials only.
4. E-mail and mobile number filled in the form should be correct to get the activation link and OTP sent by PFMS.
5. New User registration will only be accepted for email domain xx@gov.in and xxx@nic.in.
6. Every request for new login id creation will be verified by two-way authentication.
7. As per existing restriction e-mail and mobile number can be used for login creation in PFMS as per limit prescribed in this regard.
8. User should take action on the activation link send by PFMS on email of applicant for editing/verifying his/her profile before expiring of prescribed time limit.
9. The approved user ID will be activated after 24 hours of its approval.
10. The enabling process of disabled user ID, (if required) will be initiated by 1st level approving authority & its approval is to be done by 2nd level approving authority.
11. Please obtain NIC-VPN certificate. PFMS operation will soon be restricted to NIC- NET/Intra-CGA VPN/NIC-VPN only.
12. Don't share your login credentials.
13. Don't share your digital certificate if any.
14. You are advised to disable your login credential in PFMS upon your transfer/retirement etc.
15. Please check all your e-mails/sms being sent from PFMS & report suspicious activity if any.
16. For any support etc. PFMS may be contacted at the numbers available at <http://cga.nic.in/Page/Contact-Us-.aspx> link at cga.nic.in

45/c

(Annex)

Master Train
be proposed
(Nos.)Dte. of Trg. &
Diary No.

S.NO.	NAME OF DEPARTMENT WHO HAS NOT NOMINATED THE NAME OF MASTER TRAINER	TOTAL DDOs	Master Train be proposed (Nos.)
1	IRRIGATION & FLOOD CONTROL DEPARTMENT	23	5
2	PUBLIC WORKS DEPARTMENT	21	5
3	DEVELOPMENT DEPARTMENT	17	5
4	HEALTH & FAMILY WELFARE	1	2
5	DEPUTY COMMISSIONER OFFICE (SHAHDARA ZONE)	1	2
6	ACHARYA BHIKSHU HOSPITAL	1	2
7	ATTAR SEN HOSPITAL	1	1
8	BHAGWAN MAHAVIR HOSPITAL	1	4
9	DEEN DAYAL UPADHAYAY HOSPITAL	1	4
10	DELHI HIGH COURT	1	4
11	DELHI INSTITUTE OF PHARMACEUTICAL SCIENCE & RESEARCH	1	2
12	DEPUTY COMMISSIONER OFFICE (CENTRAL ZONE)	1	2
13	DEPUTY COMMISSIONER OFFICE (NORTH ZONE)	1	2
14	DIRECTORATE OF SMALL SAVINGS	1	1
15	DR.N.C.JOSHI MEMORIAL HOSPITAL	1	2
16	GOVT . ENGINEERING COLLEGE JAFFARPUR	1	2
17	GURU NANAK EYE CENTRE	1	3
18	HEALTH CUM MATERNITY HOSPITAL, KANTI NAGAR	1	2
19	HOME DEPARTMENT	1	2
20	HOUSING LOAN DEPARTMENT	1	1
21	LANGUAGE DEPARTMENT	1	1
22	DELHI LEGISLATIVE ASSEMBLY	1	2
23	NEHRU HOMEOPATHIC MEDICAL COLLEGE & HOSPITAL	1	2
24	SARDAR BALLABH BHAI PATEL HOSPITAL	1	3
25	TRANSPORT DEPARTMENT	1	4
		83	65



BHAVISHYA

Pension Sanction & Payment Tracking System

An Initiative of Department of Pension & Pensioner's Welfare

INSTRUCTIONS FOR REGISTRATION

DDO/HOO/PAO/Dealing Hands of HOO & PAO

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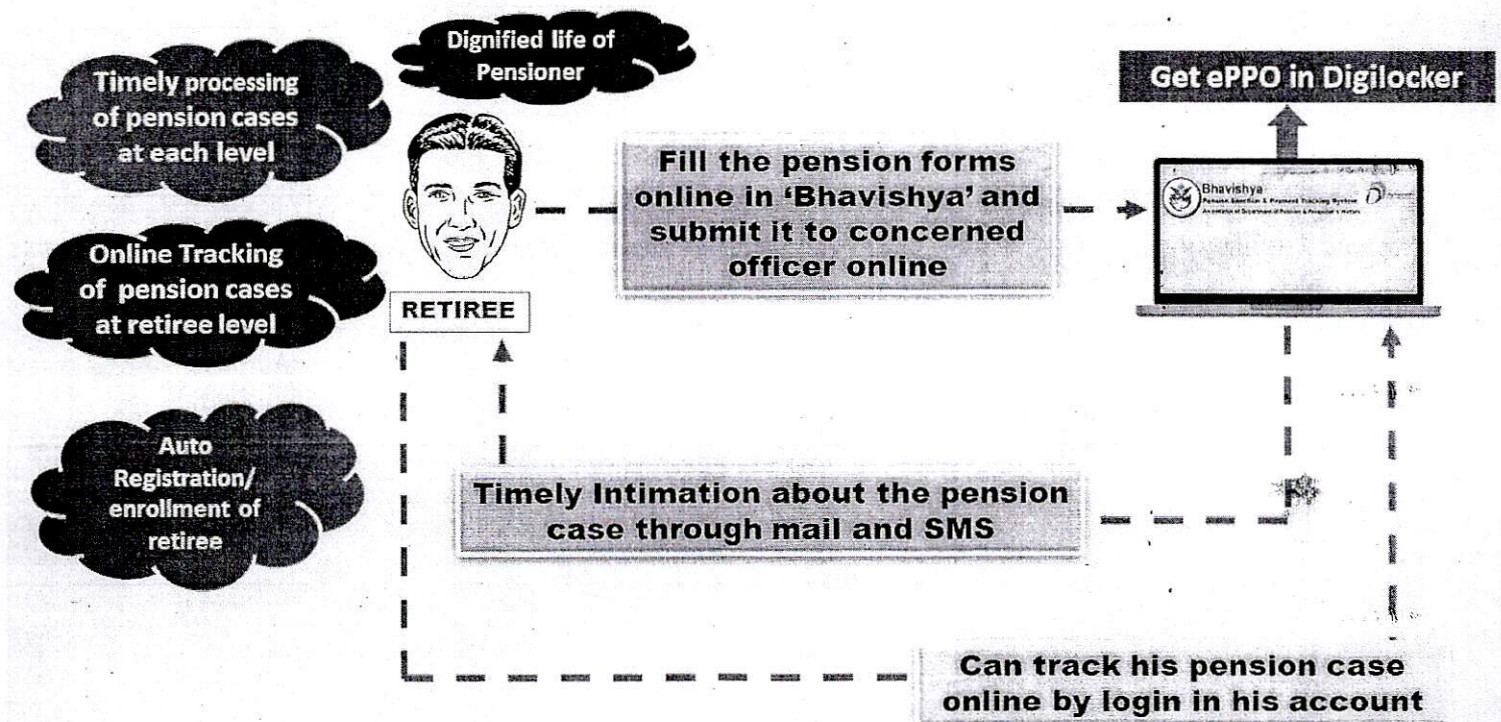
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About "Bhavishya"

42/c

Department of Pension & Pensioners' Welfare is working with a vision of ensuring active and dignified life for pensioners. The goal is to ensure payment of all retirement dues and delivery of Pension Payment Order (PPO) to retiring employees on the day of retirement itself. Towards this goal, the department has launched an Online Pension Sanction & Payment Tracking System called '**BHAVISHYA**'.

The system provides for on-line tracking of pension sanction and payment process by the individual as well as the administrative authorities. The system captures the pensioners personal and service particulars. The forms for processing of pension can be submitted online. It keeps retiring employees informed of the progress of pension sanction process through MS/E-Mail. The system obviates delays in payment of pension by ensuring complete transparency.



How to Access "*Bhavishya*"

all/c

URL: - <https://bhavishya.nic.in>

OR

Go to *Pensioners' Portal*

<http://pensionersportal.gov.in>



Click on *Bhavishya*

Who Can Register Online

40/c

Drawing & Disbursing Officer (DDO)

Head of Office (HOO)

Head of Department (HOD)

Pay & Accounts Office (PAO)

Dealing Hands of HOO

Dealing Hands of PAO

Frequently Asked Questions

39/c

Who Can Register online?

A1. Following can register online:

- Drawing & Disbursing Officer (DDO)
- Head of Office (HOO) and their Dealing Hands
- Head of Department (HOD)
- Pay & Accounts Officer (PAO) and their Dealing Hands

Q2. If I have multiple roles/functional designations, can I register for multiple roles online

A2. Yes, you can register for following multiple roles:

- DDO & HOO
- HOO & PAO

If you have roles more than above, then contact your Nodal Officer/Organisation Administrator or send the request on email to bhavishya@nic.in from your registered email id.

Q3. I am a retiring employee; how can I register in *Bhavishya* so that I can login and fill my forms?

A3. Retiree does not need to register online in *Bhavishya*. His/her details need to be added by DDO/HOO. As soon as DDO/HOO add retiree's detail in *Bhavishya* his/her login details will be send through SMS and email to the retiring employee.

Q4. I am the Principal CCA/CCA/CA, how can I register in *Bhavishya*?

A4. You need to send following details given below to bhavishya@nic.in

- Name
- Date of Birth
- Mobile no.
- Official Address
- Email Id (preferably designation/ post based)
- Designation
- Ministry/Department
- List of PAO Codes

Q. I am the nodal officer of the ministry/department, how will I register in Bhavishya?

A. You need to fill the form available in Registration Nodal Officer Registration Form and email the scanned copy of filled signed form to bhavishya@nic.in.

5. I am not able to locate my office in Division/Office?

5. Two characters in the bracket are last two digits of DDO Code.

e.g. if your office name is "Staff Selection Commission, HQ" and DDO Code is 123432 then office name will be shown as "Staff Selection Commission, HQ (32)". Apart from this List in Division/office is searchable i.e. if you type 32 (last 2 digits of your DDO code) in the list box, it will show the corresponding office having "32" as part of division/office name.

Ministry *

Ministry of Personnel, Public Grievances & Pensions ▾

Department

Department of Personnel & Training

Attached Office / Subordinate

Staff Selection Commission ▾

Note: If you do not find your office in this list, Kindly contact on these number Code, DDO Description and PAO Code

Designation *

Division / Office

---Select---

32

Staff Selection Commission, HQ(32)

---Select---



7. Can I register with my Gmail / Yahoo email id?

7. No, email id must be official, Preferably Post / Designation based and accessible from <https://mail.gov.in> OR <https://email.gov.in>.

Registration


STEPS TO FILL REGISTRATION FORM

- Fill Registration Form online on '**Bhavishya**' website – <https://bhavishya.nic.in>.
- Mandatory details required are **DDO code, PAO code, NIC/GOV Email-id and Mobile no.**



Bhavishya
Pension Sanction & Payment Tracking System
An initiative of Department of Pension & Pensioners' Welfare

End is not the end, in fact E.N.D. means "Effort Never Dies"
— A. P. J. Abdul Kalam, Former President of India



[HOME](#) [ABOUT US](#) [DOWNLOADS](#) [NODAL OFFICERS LIST](#) [FAQS](#) [CONTACT US](#) [REGISTRATION](#) [LOGIN](#)

O.M. regarding Mandatory use of Bhavishya with effect from 01.01.2017

95
Ministry/ Department *

805
Offices

7199
DDOs

101315
PPO Issued

1
Retiring

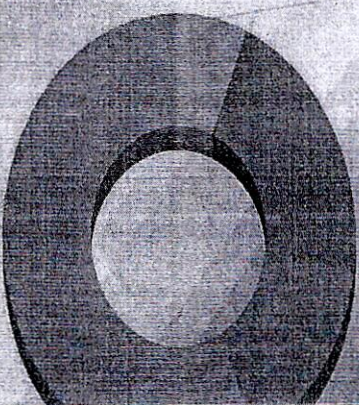
*including Apex Bodies and UTs

1. Registration

REGISTRATION FORM
PRI Registration form
REGISTRATION FORM
NODAL OFFICER
REGISTRATION FORM
REGISTRATION MANUAL

Salient Features

Auto Alerts/Reminders to concerned stakeholders for avoiding delays in pension process.




Retirees in 1 Month: 1,095
Retirees in 2-4 Months: 3,528
Retirees in 9-15 Months: 7,402

What's New in Bhavishya 8.0

Bhavishya 8.0 has been updated with New Features and Mobile Friendly Design.

BSR code not required

BSR code is no longer required for Form 5/Form 14

BSR Code 

Step 1: Click on **Registration** menu on *Bhavishya* homepage and from the dropdown select **Registration form**.

Registration Form

(HOO/DDO/HOD/PAO and their Dealing Hand)

Who Can Register Online

Registration FAQs

Registration Manual

2. Fill Registration Form

(Click Here For Nodal Officer Registration Form)

* Mandatory Field:

Note: Employees retiring on SUPERANNUATION will be registered automatically. Employees retiring on other than superannuation (e.g. Voluntary Retirement, Compulsory Retirement etc.) has to contact their DDO/HOO to get themselves registered on Bhavishya Portal.

Name		Title*	First Name *	Middle Name	Surname
<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date of Birth		Date of Retirement			
<input type="text"/>		<input type="text"/>			
Ministry *			Department		
<input type="text"/>			<input type="text"/>		
Attached Office / Subordinate			Division / Office		
<input type="text"/>			<input type="text"/>		
Note: If you do not find your office in this list, kindly contact on these numbers 24640650, 24640651 or mail to : bhavishya@nic.in with your DDO Code, DDO Description and PAO Code					
Designation *			Functional Designation*		
<input type="text"/>			<input type="text"/>		
DDO Code			PAO Code*		
<input type="text"/>			<input type="text"/>		
Official Address*					
<input type="text"/>					
Country*			State		
<input type="text"/>			<input type="text"/>		
District			City*		
<input type="text"/>			<input type="text"/>		
Pincode			Phone (O)*		
<input type="text"/>			<input type="text"/>		
Mobile Number * +91			Email Id *		
<input type="text"/>			<input type="text"/>		
Email-Id must be official, and accessible from https://mail.gov.in					
Whether this user will replace existing user					
<input type="text"/>					
Security Code*					
<input type="text"/>					

VaVxMZ

3.Submit

Submit

Reset

Step 2: Fill all the mandatory fields in the Registration Form.

Step 3: Click on 'Submit' button.

Note: Email id must be nic.in/gov.in and must be accessible on <https://mail.gov.in>. Post/Designation based email-id is preferred to avoid re-registration in case of transfer and retirement of officer. e.g. socash@nic.in.

[Continued....]

Select the desired role that you want in Bhavishya, by clicking on desired functional designation Drawing & Disbursing Officer (DDO), Head of Office (HOO), DDO & HOO (if DDO and HOO are same person), Pay and Account Office, PAO & HOO (if PAO and HOO are same person) etc.

Functional Designation*

---Select---

---Select---

Head of Office (HOO)

PAO & HOO

Pay and Accounts Office (PAO)

Drawing and Disbursing Officer (DDO)

DDO & HOO

Dealing Hand to HOO

Dealing Hand to PAO

Head of Department (HOD)

Registration Form
(HOO/DDO/HOD/PAO and their Dealing Hand)

Enter One Time Password (OTP) sent on your Mobile and Email-Id

Mobile OTP *

Email OTP *

4.Submit

Submit

Resend OTP

Step 4: After submitting form, OTP will be received on mobile number and Email id. Enter the OTP sent on your mobile number and Email-id and click on 'Submit' button.

Registration Form
(HOO/DDO/HOD/PAO and their Dealing Hand)

Note: Kindly take the print out and upload the scanned copy of registration/application form duly signed by applicant and competent Authority on Bhavishya software with your reference no. BHVYSA0002345 in pdf format

Print

5.Print

Reference Number

Step 5: A reference number will be generated, which is used to print and upload the form. Take the print-out of the filled form → sign and scan it.

STEPS TO UPLOAD REGISTRATION FORM

ABOUT US DOWNLOADS NODAL OFFICERS LIST FAQs CONTACT US

REGISTRATION LOGIN

REGISTRATION FORM
PRINT/UPLOAD
REGISTRATION FORM
NODAL OFFICER
REGISTRATION FORM
REGISTRATION MANUAL

6.Registration

95 Ministry/ Department *
* including Apex Bodies and UTs

805 Offices

7199 DDOs

PPO Issued

Reti

Step 6: Click on **Registration** and from the dropdown select **Print/Upload Registration form**

Print/Upload Registration Form

Enter Your Reference No *

Enter Your Reference No.

Security Code:

xXLmBb

Submit

7.Submit

Note: Document can be uploaded multiple time until action is not taken on the registration form.

Step 7: Enter **reference number**, **security code** and click on **submit** button, an **OTP** will be received on **registered mobile number** and **Email-id**. Enter any of the **OTP** as shown in the next screen.

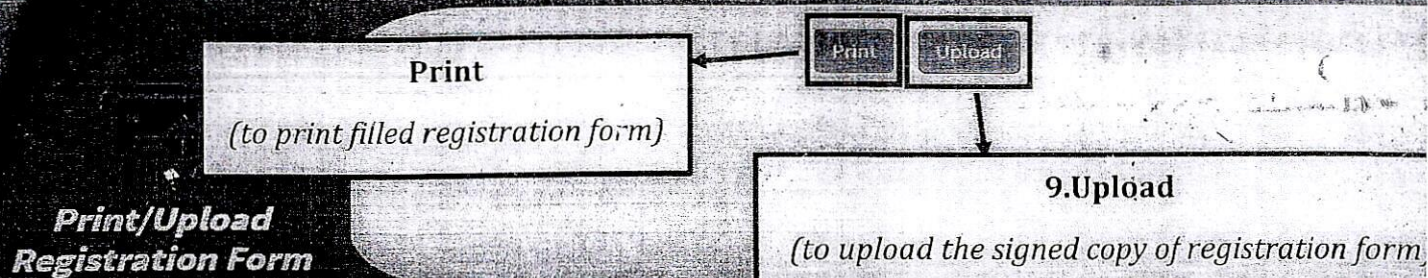
Print/Upload Registration Form

Enter OTP you have received on mobile or email

Submit

8.Submit

Step 8: Enter the **OTP** sent on your **mobile number** or **Email id** and submit the form.



Step 9: Upload the scanned registration form copy with applicant and competent authority signatures on the 'Bhavishya' website.

- The forms will be processed by the concerned Nodal officer-one in Ministry/Department. Contact details of these Nodal Officers are available on the 'Bhavishya' website.

Contact Details

32/C

➤ E-mail: - **bhavishya@nic.in**

➤ For technical matters: - **011-24640650, 24640651**