

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DEPARTMENT OF TRAINING AND TECHNICAL EDUCATION  
MUNI MAYA RAM MARG, PITAMPURA, DELHI- 110034  
(ESTABLISHMENT – IV BRANCH)**

No.F.3(10)/2023/TTE/E-IV/ 150-158

**CIRCULAR**

Dated: 22/02/24

**Sub: Reviewing the progress of e-SPARROW project.**

Attention is invited to this Department Circulars dated 16.01.2024, 17.01.2024 & 29.01.2024, vide which it was requested that all pending e-PARs for the period 2022-2023 should be finalized on sparrow portal, so that the process of filling of APARs for the period 2022-2023 be closed.

In this regard, I am directed to inform that the details of pending e-PARs at the level of Reporting & Reviewing Officers of this Department for the period 2022-2023, is mentioned below:-

S. No.	Pending of e-PAR at the level of Reporting Officer			Pending of e-PAR at the level of Reviewing Officer		
	Name of Reporting Officer & Designation	Present Place of Posting	No. of pending e-PAR	Name of Reviewing Officer & Designation	Present Place of Posting	No. of pending e-PAR
1.	Bhupesh Chaudhary, Director	TTE	01	Ranjana Deswal, Director	TTE	01
2.	Rajpal Meena, Section Officer	ITI Shahdara	02	Bhupesh Chaudhary, Director	(now transferred) TTE	03
3.	Harjeet Singh, Lecturer	GND DSEU Campus	01	Ravinder Singh, Principal	GND DSEU Campus	01
4.	S. K. Dubey, Lecturer	GND DSEU Campus	01	Ramesh N Dy. Director	Planning Branch, DTTE (HQ)	01
5.	Minni Adlakha, Section Officer	BTC Pusa	02	Sandeep Kumar, Vice Principal	ITI Nand Nagari	01
6.	Babita, Admn. Officer	Labour Deptt. (Earlier Posted in Litigation Br., DTTE (HQ))	01	Hussain. B Principal	ITI Dheerpur	01
7.	Vipin Chopra, Section Officer	ITI Mori Gate	02			
8.	Anil Chaudhary, Section Officer	Catetaking Br., DTTE (HQ)	02			
9.	Rajesh Kumar Bhardwaj, Dy. Director	Secretariat Branch, DTTE (HQ)	01			
10.	Inderjeet, Lecturer	IIT Dwarka	02			
11.	Murlidhar Kushwaha, AAO	ITI Nand Nagri	02			
<b>Total</b>			<b>19</b>	<b>Total</b>		<b>08</b>

It is, therefore, requested to finalize all pending e-PAR for the period of 2022-2023 at your sparrow portal till **26.02.2024 positively**, so that completion of e-PARs status for the said period may be sent to the Services Department.

This issues with the approval of the Competent Authority.

This may be treated as **"TOP PRIORITY"**.

No.F.3(10)/2023/TTE/E-IV/ 150-158

(C. SRI RAMAN)  
**SECTION OFFICER (ADMN.)**

Dated: 22/02/24

Copy for information and necessary action to the following through e-mail:-

1. PS to Secretary (TTE) / Director (TTE)
2. Dy. Director (SB) / Planning / Litigation, DTTE (HQ) / E-II, Pitampura, New Delhi.
3. Registrar, Delhi Skill & Entrepreneurship University (DSEU), IIT Complex, Sector-9, Dwarka, New Delhi-110077.
4. Campus Directors, Aryabhata DSEU Campus / IIT Dwarka / GND DSEU Campus.
5. Principals/HOO, ITI Shahdara / BTC Pusa / ITI Mori Gate / ITI Nand Nagri / ITI Dheerpur.
6. Section Officer, Care Taking Branch /
7. System Analyst, DTTE (HQ) with the request to upload this Circular on the Departmental website.
8. Guard file.

(C. SRI RAMAN)  
**SECTION OFFICER (ADMN.)**