

GOVT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF TRAINING & TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAMPURA, DELHI – 110088.
E-II Branch

No.F.1/ITI (3)/RR/2019/ 212

Dated: 23/01/23

To


The System Analyst
Computer Branch
TTE (HQ), Delhi

Sub: Uploading the Draft Recruitment Rules (RRs) to the posts of Craft Instructor, Instructor (Drawing), Instructor (Millwright), Maintenance Mechanic, Maintenance Electrician, Technical Assistant (Junior) under Training Wing in DTTE

Madam,

With reference to the subject cited above, please find enclosed herewith the Draft Recruitment Rules (RRs) to the posts of **Craft Instructor, Instructor (Drawing), Instructor (Millwright), Maintenance Mechanic, Maintenance Electrician, Technical Assistant (Junior) under Training Wing in DTTE** for uploading the same on Department Website for the purpose of seeking comments from stake holders in the matter, if any, within a period of 30 days from the date of uploading.


Encl: As above


(Neeraj Dhawan)
Dy. Director (E-II)

Annexure-I

Col. No.	Name /Detail of Column	Provision Proposed
1.	Name of the Post.	Craft Instructor, Instructor (Drawing),Instructor (Millwright),Maintenance Mechanic, Maintenance Electrician ,Technical Assistant (Junior)
2.	Number of Post.	781* (2023) * Subject to variation dependent on work load.
3.	Classification.	General Central Service, Group –“B”, Non-Gazetted, Non-Ministerial.
4.	Level in the Pay Matrix.	Level-6 (Rs. 35400-112400/-) in the Pay Matrix
5.	Whether Selection Post or Non-Selection Post.	Selection.
6.	Age limits for direct Recruits.	21 Years to 30 Years (Relaxable for Govt. servants up to 05 years in accordance with the instructions or orders issued by the Central Government) Note 1: The crucial date for determining the age limit shall be as advertised by Delhi Subordinate Service Selection Board/ Competent Authority.
7.	Educational and other qualification required for direct recruits.	Essential For Craft Instructor/ Instructor (Drawing) (For-Engg. / Non-Engg. Trades) :- A: B.Voc/Degree in appropriate branch of Engineering/Technology from AICTE/UGC recognized Engineering College /University with one year experience in the relevant field after acquiring the requisite qualification. OR Three years' Diploma in appropriate branch of Engineering/ Technology from AICTE/UGC recognized board of technical education or relevant Advance Diploma (Vocational) from DGT with two years' experience in the relevant field after acquiring the requisite qualification. OR National / State Trade Certificate (NTC/STC) or National Apprenticeship Certificate (NAC) in the relevant trade from a recognized Institution with three years' experience in the relevant field after acquiring the requisite qualification. AND B: Relevant National Craft Instructor Certificate (NCIC) in any of the variants under DGT. For Instructor (Millwright)/ Maintenance Mechanic/ Technical Assistant (Junior): (i) Three years' Diploma in Mechanical Engg. from a recognized University/ Board/ Institution and (ii)Two years' experience in teaching / working in a relevant industrial unit/organization after acquiring the requisite qualification. For Maintenance Electrician: (i) Three years' Diploma in Electrical Engg. from a recognized University/ Board/ Institution and (ii)Two years experience in teaching / working in a relevant industrial unit /organization after acquiring the requisite qualification. Note 1: 50% of the total posts of Craft Instructors (Trade Wise) will be filled up by the persons holding the professional qualification as National / State Trade Certificate (NTC/ STC) or National Apprenticeship Certificate (NAC) and 50% with the persons holding the professional qualification as Degree /Diploma in appropriate branch of trade concerned. However, NCIC is must for all the candidates in such trades where the courses under CITS for NCIC are available. Note 2: In case of CITS trained Craft Instructors (NCIC) with Degree/ Diploma are not available then CITS (NCIC) qualification is relaxed with the instructions to acquire CITS (NCIC) qualification within probation period by the Instructor after undergoing at least 3 months of physical training in Government ITOT in line with DGT guidelines issued vide DGT order dated 03.07.2019. However, 1 st preference will be given to CITS trained instructors. Note 3: Qualifications are relaxable at the discretion of the competent authority, for reasons to be recorded in writing, in the case of candidates otherwise well qualified. Note 4: The qualification (s) regarding experience is/are relaxable at the discretion of the competent authority, for reasons to be recorded in writing in the case of candidates belonging to scheduled caste or scheduled tribes if any at any stage of selection the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

8.	Whether age and Educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No; Qualification: Yes, to the extent indicated in column No. 11.
9.	Period of probation, if any.	02 Years for direct recruits and promotees. Note: Successful completion of Mandatory induction training of two weeks as prescribed by the Cadre authority is a must for probation clearance in case of Direct recruits.
10.	Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods.	95% by direct recruitment, 5% by promotion.
11.	In case of Recruitment by promotion / deputation / absorption, grades from which promotion / deputation / absorption to be made.	Promotion : The Departmental Workshop Attendant of Training Wing working in Level-2 in Pay Matrix (Rs. 19900-63200) with 18 years of regular service in the grade and who possess atleast the following qualification: (i)Academic: Matriculation from a recognized Board/University. (ii) Technical: Three years Diploma in Engineering / Technology in appropriate branch of trade concerned from a recognized University/ Board/ Institution. OR National /State Trade Certificate/ National Apprenticeship Certificate from a recognized Institute. Note 1: where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/eligibility service.
12.	If a Departmental Promotion Committee exists, what is its composition?	Group "B" Departmental Promotion Committee (for considering Promotion/Confirmation): 1. Financial Commissioner 2. Administrative Secretary of the concerned Department 3. Head of Department Concerned 4. Special/Addl. Secretary (GAD) Note: Senior most member of the Departmental Promotion Committee for considering promotion/ confirmation shall act as Chairperson in case the notified Chairperson of the Committee happens to be junior to another member of the Committee.
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Consultation with Union Public Service Commission is not necessary.


 (Neeraj Dhawan)
 Dy. Director (E-II)