

GOVT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF TRAINING & TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAMPURA, DELHI – 110088.
E-II Branch

No.F.1/ITI(5)/RR/2021/1360

Dated: 13-12-2022

To

The System Analyst
Computer Branch
TTE (HQ), Delhi

Sub: Uploading the Draft Recruitment Rules (RRs) to the posts of (1) Assistant Storekeeper (2) Store Superintendent under Training Wing in DTTE

Madam,

With reference to the subject cited above, please find enclosed herewith the Draft Recruitment Rules (RRs) to the posts of (1) Assistant Storekeeper (2) Store Superintendent under Training Wing in DTTE for uploading the same on Department Website for the purpose of seeking comments from stake holders in the matter, if any, within a period of one month from the date of uploading.

Encl: As above



(Neeraj Dhawan)
Dy. Director (E-II)

1659(CB)
13/12/2022

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13/12/22

Assistant Storekeeper

Annexure-I

| Col. No. | Name / Detail of Column | Provision Proposed |
|----------|--|--|
| 1 | Name of the Post | Assistant Storekeeper |
| 2 | No. of Post | 19* (2022) Subject to variation dependent on Work load* |
| 3 | Classification | General Central Service, Non-Ministerial, Non-Gazetted, Group C |
| 4 | Level in the Pay Matrix | Level-2 in the pay matrix (Rs. 19900-63200/-). |
| 5 | Whether Selection post or Non-Selection post | Not applicable |
| 6 | Age Limit (For direct recruitment) | Between 18 years and 25 years* * In case of post being filled up by all-India Open Competition, it would be between 18 years and 27 years Note-1: The upper age-limit is relaxable for Departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government. Note-2: The crucial date for determining the age limit shall be as advertised by DSSSB/ Competent Authority. |
| 7 | Educational & other qualifications required for Direct Recruits | Essential (i) 10 th pass with Science and Maths under 10+2 system from recognized school/Board; (ii) National/State Trade Certificate (NTC/STC)/ National Apprenticeship Certificate (NAC) in Engineering Trade of two years duration from a recognized institution. (iii) Two years experience in store keeping in Engineering Undertaking/ Engineering institution/ Engineering University/ Industry with knowledge of Maintenance of Store ledger and to handle the engineering tools, equipments and machineries. Note 1: Qualifications are relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified. Note 2: The qualification(s) regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them. |
| 8 | Whether Age & Educational Qualifications prescribed for direct recruits will apply in the case of promotees | Not applicable |
| 9 | Period of Probation | Two years. Note: Successful completion of mandatory Induction Training of minimum 2 weeks duration or as prescribed by cadre authority shall be a pre-requisite for completion of probation for Direct Recruits.. |
| 10 | Method of recruitment : whether by direct recruitment or by deputation /absorption/grades and % of the vacancies to be filled by various methods | By Direct recruitment Note : Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstance for a duration of one year or more may be filled on deputation basis from officers of Central Government / State Government / Union Territories: A. holding analogous post on regular basis in the Parent Cadre / Department; And B. possessing educational qualifications and experience prescribed for Direct Recruits under Column (7). (The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications) |
| 11 | In case of recruitment By promotion/deputation/transfer grades from which promotion/deputation /transfer to be made | Not applicable |
| 12 | If DPC exists what is its composition | Group 'C' Departmental Promotion Committee (for considering confirmation): 1. Principal Secretary/ Secretary (Power) GNCT Delhi - Chairman 2. Head of the Department concerned- Member 3. Dy. Secretary (Finance) GNCT of Delhi- Member. Note: Senior most member of the Departmental Promotion Committee for considering confirmation shall act as Chairperson in case the notified Chairperson of the Committee happens to be junior to another member of the Committee. |
| 13 | Circumstances in which Union Public Service Commission is to be consulted in making Recruitment | Not Applicable. |

(Neeraj Dhawan)
(Neeraj Dhawan)
Dy. Director (E-II)

Store Superintendent

Annexure-I

| No. | Name / Detail of Column | Provision Proposed |
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| 1 | Name of the Post | Store Superintendent. |
| 2 | No. of Post | 03* (2022) Subject to variation dependent on Work load* |
| 3 | Classification | General Central Service, Non-Ministerial, Non-Gazetted, Group C. |
| 4 | Level in the Pay Matrix | Level-5 in the pay matrix (Rs. 29200-92300/-). |
| 5 | Whether Selection post or Non- Selection post | Non-Selection. |
| 6 | Age Limit (For direct recruitment) | Not applicable. |
| 7 | Educational & other qualifications required for Direct Recruits | Not applicable. |
| 8 | Whether Age & Educational Qualifications prescribed for direct recruits will apply in the case of promotees | Not applicable. |
| 9 | Period of Probation | Not applicable. |
| 10 | Method of recruitment : whether by direct recruitment or by deputation /absorption/grades and % of the vacancies to be filled by various methods | By promotion |
| 11 | In case of recruitment By promotion/deputation/transfer grades from which promotion/deputation /transfer to be made | Promotion:- Storekeeper of Training Wing under the Department in Level-4 in the Pay Matrix with 5 years' of regular service in the grade. Note: Where juniors who have completed their qualifying /eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying /eligibility service. |
| 12 | If DPC exists what is its composition | Group 'C' Departmental Promotion Committee (for considering Promotion): 1. Principal Secretary/ Secretary (Power) GNCT Delhi - Chairman 2. Head of the Department concerned- Member 3. Dy. Secretary (Finance) GNCT of Delhi- Member. Note: Senior most member of the Departmental Promotion Committee for considering Promotion shall act as Chairperson in case the notified Chairperson of the Committee happens to be junior to another member of the Committee. |
| 13 | Circumstances in which Union Public Service Commission is to be consulted in making Recruitment | Not Applicable. |


(Neeraj Dhawan)
 Dy. Director (E-II)