GOVERNMENT OF DELHI
DEPARTMENT OF TRAINING & TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAMPURA, DELHI-110088

No. e- office/GIA to SUSA/2025-26/C.No. 243900/251023/146968/1635-1645 **Dated:-**30 **/03/2026**

To

The D.D.O.
Deptt. of Training & Technical Education,
Muni Maya Ram Marg, Pitam Pura,
Delhi – 110088.

Sub:- Release of 3rd & final Installment of Grant-in-Aid to Sarada Ukil School of Art (SUSA) Rs.25.00 Lakh (General - Rs. 2.50 Lakh + Capital- Rs. 2.00 Lakh & Salary - Rs. 20.50 Lakh) under Plan Scheme during the current financial year 2025-26.

Sir,

I am directed to convey the sanction of Finance Department for payment of Grant-in-Aid of **Rs.25.00 Lakh (General - Rs.2.50 Lakh + Capital- Rs.2.00 Lakh & Salary - Rs.20.50 Lakh)** under Grant-in-Aid (3rd & final Installment) during the current financial year 2025-26 as 3rd & final installment to SUSA subject to fulfillment of the following conditions:-

The Grant-in-Aid amount will be drawn by the Drawing and Disbursing Officer, Department of Training and Technical Education, New Delhi under the rules of Grant-in-Aid and other emoluments and the same may be disbursed to the staff of Sarada Ukil School of Art by the Head/Principal of Sarada Ukil School of Art on the basis of the Bills/records of the Institute.

Grant is subject to the following conditions:-

i. Due prudence and frugality shall be exercised by the institution while concurring expenditure out of GIA and no wasteful expenditure, whatsoever, shall be incurred in any manner.

ii. Expenditure out of GIA shall be incurred only on the purchase of goods/services, purchase/acquisition of which is necessary and in public interest. Further, expenditure shall be incurred only on those projects execution of which is necessary and in public interest.

iii. Expenditure will be incurred only for the purpose for which GIA has been sanctioned and for the targets, which have been assigned to the SUSA by the Administrative Department.

iv. SUSA shall carry out periodical appraisal of the performance of the grantee institution for ascertaining as to whether the targets/goals assigned to the grantee institution are being achieved or not and as to whether the GIA should be continued or not.

v. The procedure as prescribed in GFR 2017 and the OM/circulars by FD/CVC is duly followed while procuring goods/services and the norms/procedure as laid down in CPWD Manual/GFR, 2017 are/is observed while executing projects/work contracts.

vi. SUSA will lay down adequate control mechanism/checks for prevention and detection of errors and financial irregularities in the working/ functioning of subordinate/grantee institution for availing wasteful expenditure and loss of money.

vii. SUSA will ensure that the mechanism/checks are effectively applied for ensuring that the funds are utilized for the prescribed purpose only.

viii. An institution where Accounts Functionary has been posted by Finance Department on deputation basis shall be consulted in the matter of purchase of goods/service and execution of projects/schemes.

ix. SUSA should ensure the observance of procedure and fulfillment of conditions as laid down in Government Order No.F.12/3/2010/dsf/dsIII/914-921 dated 18.7.2011 issued by FD and instruction issued vide Government Order No.F.4/(14)/Fin.(T&E)/08-09/dsv/639 dt. 14.07.2015/22.09.2015.

x. The Institute will also formulate the 'Pattern of Assistance' with concurrence of the FD, prescribing therein purpose for which grant may be used, the procedure & amp: manner in which GIA may be utilized and conditions/stipulations which may be fulfilled.

xi. In case the "pattern of Assistance" has already been formulated then it may be revised/updated in the light of instructions contained in Government Order dated 18.07.2011 and OM dated 06.09.2011. The Administrative Department shall lay down the following conditions in the "Patter of Assistance" in respect of grantee institutions.

a. "The directives/orders issued by government from time to time regulating expenditure out of Grant-In-Aid shall be binding on the grantee institution and contravention thereof shall render the GIA liable to withheld.

b) "the grantee institution shall not do any act or undertake any activity which entails additional financial liability for the govt. without the approval of administrative department and Finance/Planning Department" like creation of posts, grant of pay scales higher than those of corresponding posts in the Govt. of NCT of Delhi, undertaking of infrastructural projects estimated cost of which is above the delegated powers of the institutions, provision/extension of pension to employees etc.

The expenditure involved on this account is debitable to the Major Head "2203, Minor Head 00.104 "Grant-in-aid to Non Govt. Institutions" Sub Head 99 00 31 Grant in Aid-General, 99 00 35 Grant-In-Aid Capital and 99 00 36 Grant-in-aid-Salaries in Demand No. 6 during 2025-26.

This issues with the concurrence of Finance (Exp-III) Department, Govt. of NCT of Delhi vide **U.O. No. 207/DS-III** dated 27.03.2026.

Digitally signed by
Tarun Sharma
Date: 30-03-2026
18:29:35

(Tarun Sharma)
Assistant Director (Plg.)

No. e- office/GIA to SUSA/2025-26/C.No. 243900/251023/1469681/1635-1645 **Dated:-**30 **/03/2026**

Copy to:-

1. Principal, Sarada Ukil School of Art, 66, Janpath, New Delhi
2. The Director (Planning), Planning Department, Government of NCT of Delhi, Delhi Secretariat, New Delhi.
3. The Deputy Secretary, Finance (Exp-III) Department, Govt. of N.C.T. of Delhi with reference to U.O. number referred to above.
4. The Controller of Accounts, Principal Accounts Office, GNCTD, Vikas Bhawan, New Delhi.
5. Dy. Controller of Accounts, Dte. Of Audit. Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.
6. PAO No. 13, Govt. of Delhi, Shankar Road, New Delhi.
7. Accounts Officer (HQ)/DDO, DTTE, Pitampura, Delhi.
8. Assistant Director, IT Branch, DTTE (Kindly upload the GIA on DTTE website).
9. The Audit Officer, O/o AG (Audit), AGCR Building, New Delhi.
10. Bill Clerk, DTTE (HQ), GNCTD, New Delhi.
11. Guard File.

(Tarun Sharma)
Assistant Director (Plg.)