

राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार  
प्रशिक्षण और तकनीकी शिक्षा विभाग  
मुनि माया राम जैन मार्ग, पीतमपुरा  
नई दिल्ली - 110034  
(योजना शाखा)



Govt. of the National Capital Territory of Delhi  
Dept. of Training & Technical Education  
Muni Maya Ram Jain Marg, Pitampura  
New Delhi - 110034  
(Planning Branch)

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F. 17 (23)/2020-21/Jaff/Trg/033643910/

1069-1075

Date: 26/11/25

To,

Executive Engineer(E),  
PWD EMD, South-West (M-152)  
Brar Square, Delhi Cantt,  
New Delhi-110010  
(Through Estate Manager/Principal, ITI Jaffarpur)

Subject: Issuance of Administrative Approval,  
Sir,

Administrative Approval of the Competent Authority is hereby conveyed for an estimated amount of Rs.29,55,508/- including 1% contingencies for below mentioned work by PWD at ITI Jaffarpur Delhi for financial year 2025-26:-

| S.No. | Description of work                                                                                                                    | Estimated Amount |
|-------|----------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 1.    | MOEI & Fans i/c compound light, Street light & RMO Pump set at ITI Jaffarpur (Ref. EE (Elect) PE vide letter No. 632 dated 31.03.2025) | Rs.29,55,508/-   |
|       | <b>Total</b>                                                                                                                           | Rs.29,55,508/-   |

This Administrative Approval has been accorded in exercise of the powers delegated by the Finance Department, Govt. of NCT of Delhi under Head (72) and in consultation with the Account functionaries of the department.

This Administrative Approval is subject to the following conditions:

1. A copy of the estimate is to be sent to the Principal, ITI Jaffarpur Delhi to monitor the progress made by PWD in the concerned work and report deviation of any items/non performance of works by PWD included in the detailed estimate.
2. The monthly financial & physical progress report of the work should be submitted regularly to the Principal, ITI Jaffarpur, Delhi.
3. On the basis of progress report submitted by PWD and Institute, the progress to be reviewed by committee constituted at Institute level.
4. The work may be completed by the PWD within time schedule as given by PWD in the estimate & completion certificates must be furnished to the Principal, ITI Jaffarpur, Delhi and Planning Branch Department of Training & Technical Education, Delhi.
5. The total expenditure will not exceed the budget allocation under the specific sub-head during the financial year.
6. The utilization of contingencies may be done as per OM No.945-966 dated 19.09.2017 issued by Finance Department, GNCTD and action to be taken as per circular dated 03.11.2017 of Finance Department, GNCTD for the items to be obtained on market rate and non-scheduled items and credit of dismantled items may also be taken into account.
7. All codal formalities will be observed as per CPWD Manual by the executive agency along with compliance of guidelines issued by Finance Department from time to time and FIN-POL/1/2025-Policy-Finance/Comp-246398/1758-1771 dated 02.09.2025 ( for DFPR 2025) and other guidelines issued from CVC/DTTE/FD/IT Department from time to time and avoid duplicacy of works approved in A/A & E/S accorded by Competent Authority so far.

8. All the samples shall be passed by concerned official of client Deptt. Sample Register shall be maintained by executive department. However, Technical specification of samples shall be monitored by executive department.
9. The work of Civil and Electrical shall be executed as composite work as far as possible.
10. Any modification/updating/change in work scope will be brought notice to the DTTE (HQ) through Principal, ITI Jaffarpur Delhi..
11. ITI administration shall not modify/update/change any work scope without prior approval of DTTE (HQ).
12. No specific brand name and model name shall be mentioned during procurement process of all the items including furniture.
13. The expenditure involved on this account is debatable under 4250 00 201 76 00 72 (Demand No. 6) and name of Scheme is "Renovation and upgradation of ITIs" for the financial year 2025-26. This issue with the prior approval of the Competent Authority.
14. Expenditure shall not exceed tendered amount. If any escalation beyond tendered amount, permission is to be sought.
15. Further, authorization will be subjected to checklist. (Enclosed).

The work has been assigned job no. 16/2025-26 at Directorate of Training & Technical Education which should invariable be quoted for all further correspondence.

  
(Nihal Jain)  
Assistant Director (Plg.)

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**Copy to:**

1. PS to Secy/Director (TTE) for information please.
2. The Controller Of Accounts, Principal Account Office, A Block, Vikas Bhawan, I P Estate New Delhi 110002.
3. Deputy Controller of Accounts (HQ). TTE, Pitam Pura Delhi-110088.
4. Sr. Accounts Officer, Directorate of Audit, Govt. of Delhi, Delhi Secretariat, New Delhi.
5. The Principal, ITI Jaffarpur, Delhi with the request to monitor the progress of the concerned work and submit status report on monthly basis to the Administrative Department duly signed by Monitoring Committee of Institute.
6. System Analyst, IT Branch, TTE with request to upload on website under Planning >Capital Renovation Minor work.

  
(Nihal Jain)  
Assistant Director (Plg.)