

**GOVERNMENT OF DELHI**  
**DEPARTMENT OF TRAINING & TECHNICAL EDUCATION**  
**MUNI MAYA RAM MARG: PITAMPURA: DELHI-110 088.**  
**Phone No. 27310308, Email- ddplggtte.delhi@nic.in.**

No. F.1(1)/Budget/TRG/2021-22 /1106

Dated: 28/01/2022

To

1. Vice Chancellor/Registrar, DTU, NSUT, DPSRU, IGDTUW, DSEU
2. Principal, College of Art, SUSA
3. Principal, ITI/BTC, Delhi/ New Delhi.
4. Dy. Controller of Accounts, TTE
5. Dy. Director (Academic), TTE
6. Dy. Director (Trg), TTE
7. System Analyst, TTE(HQ) with the request to upload on the website of the Department

**Sub. :Final Excess & Saving Statement for the year 2021-22**

Sir/Madam,

Please find attached herewith copy of letter received from Finance Department GNCTD on the subject cited above. You are requested to review the budget position as well as the possible expenditure during the remaining two months of the current FY in respect of your institute/College/University with reference to trend of expenditure and submit a consolidated statement to this office in the proforma enclosed latest by 01.02.2022.

This may be treated as urgent.

Yours faithfully

  
(DR.S.K.DUBEY)  
DY.DIRECTOR (Plg)

F.2(2)(2)/2021-2022/Fin.(B)/ 111  
Government of NCT of Delhi  
Finance Department,  
Budget Division

4<sup>th</sup> Level "A" Wing,  
Delhi Secretariat, New Delhi.

Dated:- 21/01/2022.

To

All Additional Chief Secretaries/Principal Secretaries/  
Secretaries/HOD's  
Government of NCT of Delhi.

Subject :- Final Excess & Saving Statement for the year 2021-22.

Sir/Madam,

A final review of the budgetary position based on the actual expenditure of last 10 months of your Department will be taken up shortly. You are requested to review the budget position as well as the possible expenditure during the remaining 2 months of the financial year in respect of your department with reference to trend of expenditure and submit a consolidated statement to this office in the proforma enclosed.

2. It is also stated that Audit in its report has adversely viewed the excessive/unnecessary re-appropriation of funds, not surrendering anticipated saving, rush of expenditure during the last quarter/month of the financial year and unnecessary supplementary provisions. It has also recommended for preparing realistic budget estimates to avoid large saving at the end of financial year along with avoiding rush of expenditure in the last quarter/month of the financial year.

3. Considering the importance of review, it is requested to ensure that a realistic appraisal of the actual expenditure to be incurred by the Department during 2021-22 is taken up and statement of final excess and saving may be submitted to this office by 03.02.2022. It is also requested that a copy of statement relating to Schemes/programmes/projects may also be sent to Planning Department, Government of NCT of Delhi.

Yours faithfully,

(Dr. Ashish Chandra Verma)  
Principal Secretary (Finance)

Encl :- As above.

Copy to the Director, Planning Department, Government of NCT of Delhi for information and necessary action.

(Voted/Charged Expenditure)

1. The first step in the process of identifying a problem is to recognize that a problem exists. This is often done by comparing current performance with a desired state or goal. If there is a significant difference, a problem is identified.

- examined by me  
the close of the  
has been taken  
financial year

Signature of authorised signatory